

Mrs. Stern

THE ANNUAL REPORT

CREIGHTON MEMORIAL

SAINT JOSEPH'S HOSPITAL

DEPARTMENT OF NURSING

1961

Omaha, Nebraska

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NURSING SERVICE ORGANIZATION

Nursing Service comprises a total of approximately 509 persons: one Director of Nursing, one Assistant Director of Nursing Service, one Evening Supervisor, one Night Supervisor, one Director of Inservice Education, four Supervisors, 21 Head Nurses, 149 Staff Nurses (54 of these were part time), 80 Licensed Practical Nurses (7 of these were part time), 56 Attendants (32 of these are part time) and 232 Nursing Aides (63 of these are part time).

A total of 94 registered nurses were employed during 1961; 57 resigned. Reasons for resignation included 27 who moved out of the city, one entered another field of nursing, one wished to broaden experience in nursing, five because of pregnancy, three because of marriage, one to enter the United States Air Force, six because of family obligations, eight to take other positions, three because of health reasons, and three for no stated reason.

ACTIVITIES OF THE NURSING SERVICE ORGANIZATION DURING 1961

Participation in District, State, and National Organizations

Eighty-seven nurses or forty-eight percent of the professional nurses were members of the Nebraska State Nurses' Association. Offices held by nursing service personnel include (1) Committee on Nominations, District II, N.S.N.A., (2) Committee on Public Relations, District II, N.S.N.A., (3) Program Committee, District II, N.S.N.A., (4) Committee on Nursing in Disaster, District II, N.S.N.A., (5) Chairman of the General Duty Section of the District II, N.S.N.A. and also was a member of the Board of Directors, and (6) candidate for the A.N.A. Nominating Committee.

Forty-one percent of the practical nurses were members of the Licensed Practical Nurses' Association of Nebraska, Division II. Offices held were: Treasurer of Division II, Chairman of the Program Committee, Chairman of the Membership Committee and Chairman of the Public Relations Committee.

Forty-one or twenty-four percent of the professional registered nurses were members of the Omaha Council of Catholic Nurses. Thirteen were members of the Guild. Six practical nurses were Association members.

Personnel Policies

The Licensed Practical Nurse Policies, revised in October, 1961, included an increase in the salary scale.

Renovation in the Hospital

The halls and patient rooms on 2 South, 2 Middle, 3 Middle, and 3 South are being renovated. Lowering of ceilings, new hall lights and painting have greatly improved the appearance of these areas.

Waiting room areas have been arranged at the top of the main stairways on 2 North and 3 North.

The compact, seven bed Intensive Care Center opened on January 24, 1961 with Miss M.A. Donahue, R.N. as the first head nurse.

Community Activities

Nursing Service personnel gave blood on two visits of the Red Cross Bloodmobile to St. Joseph's.

Hospital Week was observed May 7-13, 1961. This year's theme, "Your Hospital - A Community Partnership," emphasized the need for a reciprocal relationship between the hospital and the community.

Business - Industry - Education Day was a special feature of the hospital on August 29. Twenty-five teachers from the Omaha Public School System attended. The Maternity Nursing Division was included as one of the tour areas.

Nursing Service personnel were contacted and contributed to the United Community Service campaign helping St. Joseph's to top their goal this year.

A Junior Nursing Aide Class was taught from June 12 through June 28. Thirty-one teenage girls attended, receiving a certificate upon the completion of the course.

Members of the Maternity Department participated in the "Stork Club," prenatal classes which were given three times during the past year.

The nursing staff of the Rehabilitation Center has been host to many groups of persons for guided tours and explanatory lectures. These groups included high school future nurses clubs, Junior Nurse Aide Class and persons from other countries.

Physical Examination

Nursing service personnel were afforded an opportunity to have a physical examination including a chest x-ray, hemoglobin, hematocrit, white blood count, Wassermann and urinalysis. Flu Vaccine was made available to all nursing service personnel.

Attendance at Workshops and Institutes

Nursing service personnel were represented at the following workshops and institutes.

June 1 - "Legal Aspects of Nursing" - a one day conference held in Lincoln, sponsored by the State Board of Nursing and the Nebraska State Nurses' Association.

June 12 - "Team Nursing" - a one day conference sponsored by the General Duty Section of the Nebraska State Nurses' Association held in O.L.V. Auditorium at St. Joseph's.

July 13 - 14 - "Nursing Conference on Chronic Disease and The Health of the Aged" - sponsored by the Division of Public Health Nursing of the State Department of Health and all Sections of the Nebraska State Nurses Association was held at Nebraska Psychiatric Institute in Omaha.

September 21-23 -- "Operating Room Conference " -- held in Lincoln at the new Center for Continuing Education. Francis Ginsberg was guest speaker.

October 1 -- "Conference on Post-operative Care of Patients Having Cardiac Surgery and External Cardiac Massage" -- sponsored by the Nebraska Heart Association. Guest speakers included Dr. John McKain, Dr. Jerome Kay and Miss Betty Allison, R.N.

October 26-27 -- "District VI, Obstetrical and Gynecology Conference" held in Chicago. Three graduate nurses attended. Guest speakers included Dr. Eastman, Dr. Hofmiester, and Sister Mary Stella.

November 1 -- "Disaster Nursing Conference" -- sponsored by the Nebraska State Nurses' Association. Guest speakers included Mrs. Jeanne Keller, Mr. William Dean Noyes, Director of Civil Defense for Omaha - Douglas County, and Emily Brickley, Nebraska State Nurses' Association Civil Defense Chairman.

November 1 -- "Simulated Disaster Experience" -- sponsored by the Midwest Clinical Association and the Nebraska State Nurses' Association under the direction of Dr. Richard Svehla, Director of Civil Defense Emergency Hospital Units and Betty Wiley, R.N., Instructor in Disaster Nursing, Nebraska Methodist Hospital School of Nursing.

November 16 -- "Nursing Diagnosis Conference" -- as part of the Nebraska State Nurses' Association, District II Annual Meeting. Guest speaker was Marjorie Moore from State University of Iowa College of Nursing.

Films

Films shown this past year included
 "External Cardiac Massage"
 "Safe and Effective Oxygen Therapy"
 "I Dress the Wound"
 "Fire in Your Hospital"
 "Disaster in Your Hospital"
 "Physiology of Anoxia"

Lectures

Guest speakers included
 Sister M. Antonette, Associate Administrator
 Mrs. M. Johnson, Social Service
 Dr. Thomas L. Parrin, Director of the Laboratories
 Sister John Francis, Director of the X-ray Department
 Sister M. Corona and Mrs. Zinn of the Dietary Department

Demonstrations

Disposable Catheterization trays have been demonstrated and are now on trial use in specific areas of the hospital.

Head Nurse Meetings

Head Nurse Meetings are held each Tuesday morning. Discussions center around improvement of nursing care and improvement of inter-departmental relations to reach this end. Response has been very good.

In-Service Program

Orientation - All new employees are oriented regarding the philosophy, objectives and organization of the total hospital; the objectives and organization of the nursing department; specific procedures with which they are not familiar; hospital policies and practices; and duties and functions expected of a person in his/her particular position. New employees are also taken on a hospital tour and introduced to key personnel.

On-the-job-training - Classes were held for inexperienced aides and attendants covering basic nursing care, procedures and responsibilities. Following their initial orientation, practical nurses and graduate nurses are oriented to team nursing on the nursing division to which they are assigned.

Continuing education programs - Regular meetings for each level of nursing service personnel - graduate nurses, practical nurses, nurse aides, attendants and ward clerks - were held once a month. Specific areas covered in these monthly meetings included.

- Oxygen Therapy
- Your Responsibility to Your Patient
- Review of Specific Nursing Procedures
- Spiritual Care
- New Medications

Ward Clerk Uniform

The ward clerks have changed their uniform to a white blouse and a black skirt.

Fire Drills

1. Instruction periods in fire drill practices are being conducted for all levels of nursing service personnel on all tours of duty.
2. These instruction periods include
 - a. Basic principles of fire prevention and of what to do in case of a fire.
 - b. Instruction in the use of fire extinguishers, fire hoses and carrying procedures.
 - c. Practice fire drills for each tour of duty.
 - d. Impromptu fire drills for each tour of duty.

Further Education and Research

Several of the graduate nurses are enrolled in classes at Creighton University, Omaha University, College of St. Mary and Duchesne College.

Several questionnaires have been completed in cooperation with research studies. Subjects being investigated included the giving of intravenous infusions and peritoneal dialysis.

Many samples of the records used by the nursing department were sent, on request, to other hospitals.

Publicity

An article - "The First Week of Life" - describing St. Joseph's birth room suite and newborn nursery appeared in the December, 1960 issue of the Registered Nurse. Miss Jeanne Head and Mrs. Florence Hanrahan, head nurses, were featured.

Social Activities

The Omaha Council of Catholic Nurses continued to sponsor a popular bowling league.

Many of the nursing service personnel helped with the Alumni's annual fund - raising Bingo Party, Bake Sale, and Rummage Sale.

The Practical Nursing Students were honored at a tea upon the completion of their clinical experience at St. Joseph's.

Pending Activities

The Nursing Service Orientation Manual is being revised by the Committee on Nursing Records.

The Committee on Staff Development is working on a method of surveying all levels of nursing service personnel to determine their preference for future inservice education programs.

A refresher course for graduate nurses is being considered.

Plans are being made for special conferences for the head nurses and for team nursing conferences for the graduate staff nurses.

REHABILITATION NURSING CONFERENCE

Rehabilitation Nursing Conference Group held six meetings in 1961. At these meetings plans for nursing care of neurological patients were discussed and the change in patient load in Rehabilitation considered. Several years ago the center cared for 90 percent Polio patients and 10 percent other types of disabilities; today the case load is 90 percent other types of patients and 10 percent Polio or even less than this. Other things discussed and performed included the procedure manual, the pretest and final test revisions.

Members of both the medical and nursing staff attended various meetings during the year. There were 115 meetings; 108 held here in Omaha; 7 in other cities as far away as Washington, D.C., New York City, Minneapolis and Houston, Texas. The number of people contacted in these meetings was 12,618 persons.

Many interested individuals and groups visited the Rehabilitation Center in 1961. Four groups of Nursing students from Lincoln General Hospital School of Nursing visited the department with their instructor, Miss Marcia Barnes. Future Nurse Clubs from Westside and South High Schools visited the department. Junior Red Cross Volunteers and Junior Nursing Aides spent some time in the department with patients. A team of doctors from the Philippines visited the department. When a Refresher Course for graduate nurses was given, demonstrations and classes in the use of respiratory equipment were given.

The supervisor and head nurse attended a two day institute on Arthritis and Chronic Diseases.

MATERNITY NURSING CONFERENCE

The Maternity Nursing Conference met nine times during the calendar year 1961. Many topics were discussed at the meetings, recommendations made to administration, and later implemented in the department.

Plastic identification bands for infants have been changed to Hollister Ident-A-Bands. It was suggested that matching Ident-A-Bands be provided for mothers and infants.

New technique for sterile gloving for personnel has been initiated.

Classes by Post Partum Head Nurse for Auxiliary personnel were started.

Mid-morning, mid-afternoon and evening refreshments for post-partum patients were started and are well accepted.

Inter-departmental plan for Fire Drill was formulated and tested.

A survey of patient care was made and the personal comments of doctor.

A revision of Procedure Manual for Nursery was proposed and has been started.

Planning and instituting the use of a recovery room for patients immediately following delivery has proven to be very satisfactory.

An area is provided for Exchange Transfusions in the Nursery now instead of transporting the infants to Surgery.

Improvement in inter-departmental communications was discussed, suggestions made for improvement, and then implemented.

Referrals to The Visiting Nurse Association were discussed.

Meeting Conference with Dr. Lorincz, chief of the Obstetrical and Gynecological Department of Creighton University, was held. He explained changes he hopes to make in learning experiences for medical staff, residents and others.

Revision of records for Labor and Delivery was presented and discussed.

NURSING EDUCATION

The Faculty Organization has recorded a busy year with increased activities in all departments. Regular meetings were held each month and all-day conferences were held on April 3, September 7, November 1, and December 8, 1961. Many other workshops, meetings and institutes were attended by and reported on by various faculty members.

Officers of the Faculty Organization for 1960-1961 were: Sister M. Martha, Chairman; Janet Fuchs, Secretary; and Margaret Nolan, Treasurer. When Mrs. Fuchs resigned, Miss Dorothy Conry was appointed to fill the vacancy.

Accreditation

The three year periodic report was sent to the N.L.N. Board of Review for Diploma Programs. The Board decided to continue accreditation of the program. The name of the school will continue to appear on the official N.L.N. list of those institutions offering accredited programs in nursing published in Nursing Outlook. A survey visit will be made in 1964.

Rules and Regulations

The Faculty Organization functioned under the Rules and Regulations as revised in February, 1960.

Academic Administration Policies

The Academic Administration Policies were revised in September, 1961. A copy of the Policies is attached as Appendix I.

1960-1961 CURRICULUM ACTIVITIES

The Committee on Curriculum and Records held monthly meetings in addition to the all-day conferences. As a result of this activity, many changes and recommendations were made to improve the curriculum.

A great deal of consideration was given to the administration of the National League for Nursing Achievement and Comprehensive Tests. The detailed plan which was approved for administration of these tests may be found in The Academic Administration Policies.

The course outlines in the eleven units of Medical and Surgical Nursing are under constant revision. In an effort to implement further correlated instruction and clinical experience, plans were completed to teach endocrine and neurological nursing in this fashion. Beginning in September, 1961, blocks of students have been and will be rotated for this type of nursing instruction and experience. In formulating plans for the next class of students in medical and surgical nursing, it is arranged that beginning in June, 1962, endocrine, renal-urological, gynecological, musculoskeletal, neurological, gastrointestinal, eye, ear, nose and throat, and cardiovascular nursing will be taught in rotations of four weeks each and operating nursing in an eight week block in the specific divisions. It is still not possible to teach respiratory and integumentary nursing in block rotation because of limited experiences and the seasonal aspects involved in the content of these courses. Experience and theory in diet therapy have been correlated in each rotation.

The course outline, tests, the evaluation of nursing abilities, and the final record forms in Outpatient Nursing were reviewed and revised. The Annual Agreement with Creighton University for Outpatient Nursing was reviewed and necessary changes were made.

The Counseling and Guidance program was reviewed and revised. As a result, the forms were revised and a definite method of keeping the records established. A copy of the program is attached.

A project to improve the nursing care plan was initiated. The plan was revised and is being used on a limited basis before it is adopted for general use in all areas.

Though the work has not been finished in all courses, many unit and final tests have been revised according to recommendations made at the workshop on test construction at the University of Nebraska and at the National League of Nursing meetings in Cleveland on April 9, 1961, and also at an in-service education program sponsored by the Committee on Faculty Welfare. Likewise, lesson plans have been revised and improved.

The Student Health Manual was revised and brought up to date. A copy of the health program is attached.

The entire faculty participated in the revision of the philosophy and objectives of the school and the curriculum objectives. Copies of these are attached.

A Committee on Dormitory Affairs was initiated by the Student Association. Rules and Regulations were introduced to the students and faculty for approval before adoption. This activity has become an important part of student government.

A course in physical education for first year students was started in September, 1961. The content includes theory and practice in games such as volley ball, soccer, general exercises to improve physical fitness, social and square dancing.

The Omaha Public Power District Home Service Department offered a series of six two-hour laboratory classes to supplement the course in Normal Foods and Nutrition in the curriculum. Topics for the classes are Egg, Milk and Cheese Cookery, Meat Cookery, Meat Substitutes, Vegetables and Fruits, Breads and Cereals, Easy-Do Meals, Party Foods, and Table Setting. To learn what content, methods of teaching, et cetera, were planned, the faculty attended a series of the classes in early September. Faculty members were favorably impressed with the experience and recommended it for the first year students. Written evaluations were made by the first year students after the experience. The consensus was that the classes were interesting, the teaching valuable and the response was one of enthusiasm. The faculty will evaluate the course again before it is offered in September, 1962.

Outpatient Nursing Department

I. Objectives of the Teaching Program

1. To aid the student nurse in acquiring a realization of the various disorders that can be most efficiently treated on the outpatient basis.
2. To acquaint the student nurse with the procedures used in the treatment of the ambulatory patient outside of the hospital situation.
3. To help the student nurse recognize personal and family problems influencing the patient, and to help her realize that "total" patient care can never become a reality until all aspects of the patient are considered.
4. To help the student nurse understand the importance of effective utilization of community facilities for continued patient care.

II. Course Description

Sixteen hours of classes are held during the time of the student's affiliation. The content of these classes correlates with the student's experience in the clinical areas; the preventive aspects of medicine are emphasized, and the function of community facilities in relation to "total" patient care is stressed. The importance of proper utilization of the "health team" is also encouraged.

Here, it is important to stress that much of the course content is in review of many of the subjects previously encountered by the student. This review is believed necessary in order to give the students common background knowledge, which should give them equal opportunity to gain from their outpatient experience.

The classes are enumerated as follows: Pre-test, Orientation and Interpersonal Relationships, Community Resources, Medical-Social Relationships in the Community, Communicable Disease and Immunization, Tuberculosis, Venereal Disease, Maternal-Child Health, School Health, Gynecology, Long Term Illness and the Aging.

There are approximately 6 hours of related clinical instruction.

During the term of affiliation, each student is responsible for three medical-social studies of patients she has encountered in her clinical experience. These studies are written and presented orally in class at regularly scheduled hours; six hours of discussion are provided for these reports.

Reading assignments are prepared for each class, and the students are tested on the material read.

III. Past Accomplishments

1. A new course outline was completed in December of 1960, and has been used since that date.
2. A new procedure manual was prepared and is now being utilized by the student nurses. This new procedure manual contains more information pertaining to the duties of the student nurses in the various departments to which she is assigned.
3. The final exam was revised and will be used starting with the first class of student nurses in the 1961-1962 rotation.
4. More clinic experience time has been provided in the medical-surgical clinic for the student nurses.
5. The assignment of a registered nurse to the medical-surgical clinic has resulted in giving better patient care and in directing the student nurses to the best possible learning experience.
6. There has been a change in the location of the office of the nursing instructor. It is now located in the medical-surgical clinic area. The advantage of the change in location lies in the fact that the instructor is in close proximity to the various clinics.
7. Several new textbooks have been added to the nursing reference library. These texts include the later editions of pediatric nursing, obstetrical nursing, and nutrition.

IV. Needs Evidenced

1. While the students have shown increased knowledge of available community resources, they continue to reveal the need for further comprehension of these facilities and a better understanding of the role the nurse plays in assisting the patient in obtaining the services of these agencies.
2. In reviewing the Medical-Social studies written by the students, it is evident that for the most part, the student nurses need much assistance in evaluating the "total patient picture." Their greatest difficulty seems to lie in the lack of ability to differentiate between the irrelevant and the important facts about the individual patient.
3. More work must be done in achieving a better balanced program in student rotation. The three participating schools show desire to assist the instructor in achieving this, in order to improve the students' educational program.

V. Student Clinical Experience

The following is the approximate number of hours spent in the different clinics.

Pediatrics	12 hours	Tumor	2 hours
Obstetrics	16 hours	Diabetic	4 hours
Gynecology	12 hours	Well Baby	8 hours
Proctology	2 hours	Child Guidance	4 hours
Tuberculosis	2 hours	Pre-School	4 hours
Dermatology	4 hours	Immunization	1 hour
Eye	4 hours	Rehabilitation	2 hours
Cardiology	4 hours	Chest	2 hours
Endocrine	2 hours	Psychology	2 hours
		Ear, nose, throat	3 hours

Experience while in these clinics:

- Helps the doctors with examinations and treatments.
- Has planned interviews with patients: objective, health teaching.
- Is encouraged to "converse" with patients as much as possible.
- Instructor points out patients with teaching opportunities and relates background information when these patients visit the clinic.
- Follows patients through the different clinics as much as possible.
- Listens to the staff doctors' conferences with the medical students in reference to specific patients.
- Is encouraged to ask questions.
- Helps in making referrals to community agencies and is encouraged to initiate these referrals.

V. Discussion of Present Program

Generally from their entire clinic experience the instructor feels that the students

1. are more capable of understanding the difficulties of the patients in adjusting after their hospitalization, and from this realization are better equipped to anticipate the instructions that are needed by the individual patients.
2. feel more comfortable in their nurse-patient relationships.
3. show a great deal of improvement in their ability to give comprehensive "health guidance."

The students continue to show some reluctance in giving health guidance. This is very probably due to the fact that they need to have a better understanding of the basic principles of nursing, and need to gain the ability to apply these basic principles to specific situations. In an attempt to remedy this, the instructor will include more of the basic principles and their various means of adaptation with discussion of the Medical-Social studies.

VII. Statistics

1. Number of students receiving experience from August 15, 1960 to August 15, 1961: 114 students. Two students did not complete this course.
2. Changes in personnel: Miss Rosemary Cranny replaced Miss Ida Dougherty as nursing supervisor in June of 1961.
3. Faculty relationships:
 - a. The Outpatient nursing instructor attended several faculty meetings at two of the participating schools; has attended curriculum meetings at St. Joseph's and at Mercy Hospitals. The instructor was unable to attend meetings at St. Catherine's because of existing conflicts in class schedules.
 - b. The instructor attended a Workshop in venereal disease conducted by the Public Health Department.
 - c. The Co-ordinating Council on Outpatient Nursing met twice at the Dispensary.

VIII. Instructor - Mrs. Mary Ann Shehan, R.N.

Specific objectives for 1961-1962 for the Committees included:

Committee on Curriculum and Records

To study and perfect the use of nursing care plans by providing instructions to the faculty on their use and assisting the students in formulating meaningful plans.

To improve the quality of testing in all areas.

To review, revise, and define the use of all records.

To implement and improve the teaching of nutrition in all departments.

To review and revise the curriculum objectives of the school.

To revise the faculty manuals.

Committee on Admission, Promotion and Graduation

To increase the number of qualified applicants and thereby increase the enrollment in the school.

To strive to improve the testing program of applicants.

To continue to follow up the students who withdraw and those who graduate from the school.

To study and promote improvement of the guidance program.

To evaluate the proposed plan of testing for promotion of students in 1961-1962.

Committee on Student Welfare

To continue to improve instruction in social and personal guidance.

To offer support and guidance to the Committee on Dormitory Affairs.

To continue the administration of annual polio booster injections.

Committee on Library

To increase the number of magazine subscriptions.

To advertise articles from all periodicals to stimulate interest.

To solicit financial assistance from outside groups who use the library and do not contribute to its support.

To increase library publicity to encourage greater use of library facilities.

To continue display and distribution of books to students at Student Association and Sodality meetings.

To review new books purchased by the library at each meeting.

To display a cart with new books at each faculty meeting to keep the faculty informed as to new library holdings.

Committee on Faculty Welfare

To stimulate a cooperative effort among the faculty by providing incentives for free expression of individual ideas, plans and methods for constructive criticism resulting in the improvement of the curriculum.

To plan an orientation program for new faculty members which will be conducive to learning, to job satisfaction and individual growth.

To keep the faculty informed of goals, new developments and problems in nursing.

To promote ways and means of stimulating participation in and attendance at professional meetings, conferences, workshops and other activities.

To foster research projects which result in improved patient care and curriculum development.

To assist faculty members in becoming more proficient as practitioners, teachers and administrators.

Faculty In-Service Education

The theme for the Faculty In-Service Education program for 1961-1962 is "Methods of Teaching." Six programs are planned for all-day meetings. The topics are:

- The Role of the Library in Teaching
- Lesson Plans and Study Guides
- Use of Pretests and Test Construction
- Patient Centered Teaching - Nursing Care Plans and Studies
- Seminar - Group Discussion
- Role Playing

Program participation is assigned, the programs published and bibliographies provided about one month prior to the meetings.

Research

Two research projects completed by the faculty this year are as follows:

1. Follow-up study of Nurses who graduated in the classes of 1955, 1957, and 1959. This study pointed out that there was increased satisfaction with the nursing program during the recent years. Ninety-seven percent of the graduates felt that the program met their needs. Some of the most difficult problems encountered after graduation were emergency care of accident victims, handling hospital problems, working with auxiliary personnel, and accepting responsibility as a team leader.
2. Follow-up study of withdrawals during the last five years, 1955 to 1960. The purpose of this study was to find out what the former students were doing since they left the school and also to find out in what ways the school can reduce the withdrawal rate or guide those who withdraw in selecting a field in which they will be successful.

The faculty also participated in the following studies by answering questionnaires:

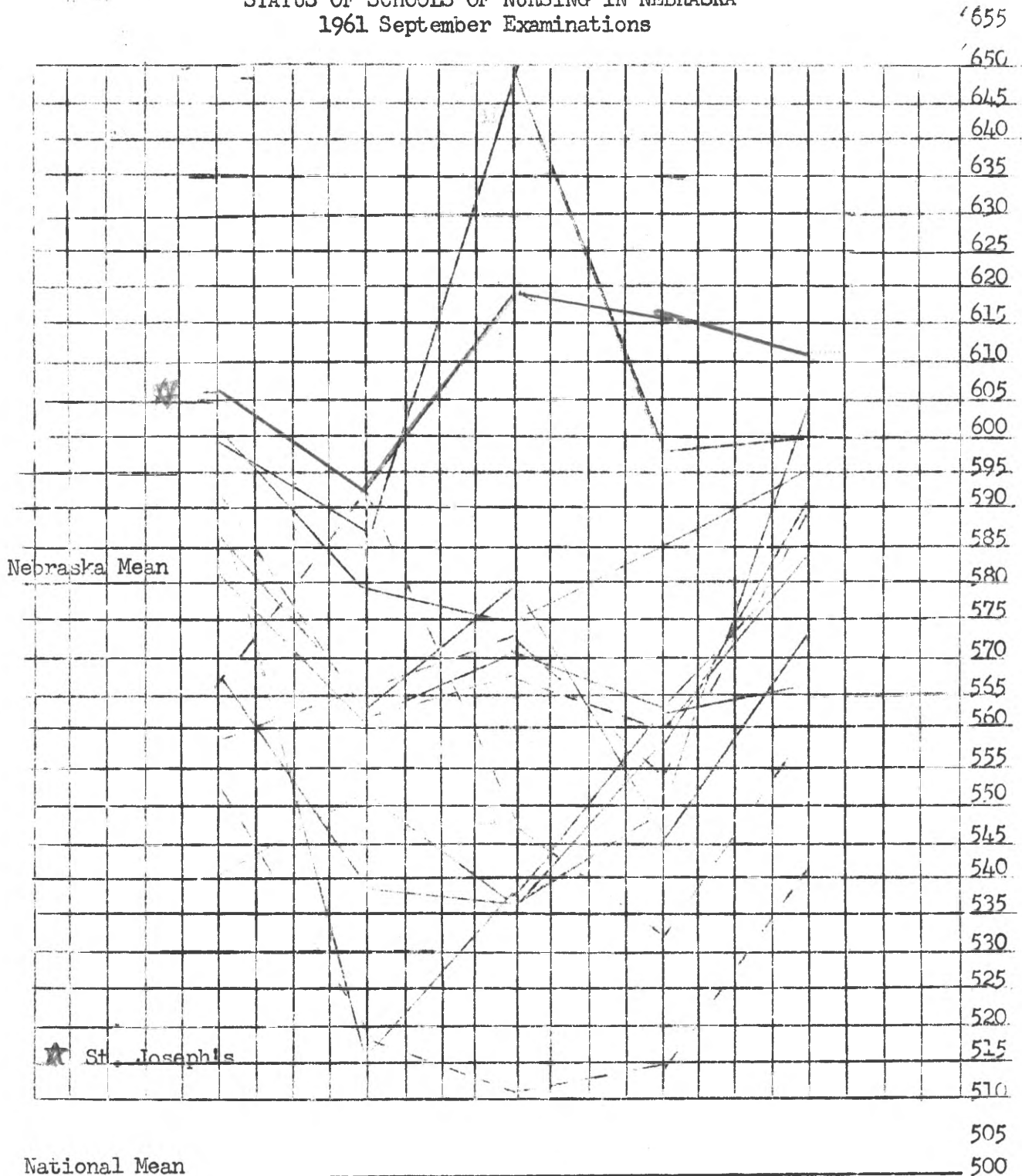
1. Evaluation of the present status and trend of general duty nursing in large general hospitals.
2. The effect of Nurse's Aide experience on a prospective student.

STATE BOARD OF NURSING

LICENSING TESTS

The Nebraska State Board of Nursing annually furnishes the schools of nursing in Nebraska with a graph showing the relative status of each school.

STATUS OF SCHOOLS OF NURSING IN NEBRASKA
1961 September Examinations



STATE BOARD OF NURSING
LICENSING TESTS - 1955-1961

The Nebraska State Board of Nursing Test scores for 1955-1961 for Creighton Memorial St. Joseph's Hospital School of Nursing are shown on Table Scores are based on national norms. The national mean is 500 and the Nebraska passing mean is 350.

<u>Year</u>	<u>Medical</u>	<u>Surgical</u>	<u>Obstetrics</u>	<u>Pediatrics</u>	<u>Psychiatry</u>
1955	569	555	578	568	610
1956	597	579	596	586	625
1957	601	589	593	579	615
1958	602	560	571	580	634
1959	599	591	556	574	652
1960	568	602	569	607	609
1961	607	598	619	616	611

PROFESSIONAL MEMBERSHIPS

The nurse membership of the faculty totals twenty-eight. Of this number, eighteen hold active membership in the American Nurses' Association, sixteen are members of the National League for Nursing, twelve are members of the National Council of Catholic Nurses, and fifteen are Alumni Association members. All nurse members are currently licensed in Nebraska.

The librarian is an active member of the Medical Library Association, American Library Association, Catholic Library Association and Omaha-Council Bluffs Library Association.

The dietitian is an active member of the American Dietetic Association and the Omaha-Council Bluffs Dietetic Association.

CONVENTIONS AND WORKSHOPS ATTENDED IN 1961

All nurse faculty members of St. Joseph's attended the Disaster Nursing Workshop of the Nebraska State Nurses' Association held at the Sheraton-Fontenelle in November.

Fifteen faculty members participated in the cooking classes held at the Omaha Public Power District, September 5-12.

MISS LOIS BRUENING attended the Nebraska State Dietetic Association Convention at the University of Nebraska on November 2.

MISS DOROTHY CONRY attended the National League for Nursing Convention in Cleveland, Ohio, in April, and the Operating Room Technique Institute in Lincoln, Nebraska on October 6.

SISTER M. EDGAR attended the Nebraska State Hospital Convention in Lincoln, Nebraska.

SISTER M. ELEANOR attended the National League for Nursing Council of Member Agencies meeting of Diploma and Associate Degree Programs in Minneapolis, Minnesota, October 5 and 6; the Regional Meeting for Council of Catholic Nurses in St. Paul, Minnesota, October 7 and 8; the Spring Meeting of Omaha League for Nursing, Council on Psychiatric and Mental Health Nursing at the Omaha-Douglas County Health Department "Trends and Content in Basic Psychiatric Nursing Programs" and "Preparation of Patients for Daily Living at Home and in the Community," on May 17.

MRS. MARGARET M. FERGUSON attended the October 20 NSNA EACT Workshop on Education Research entitled "Open the Door"; and the October 6 Mental Hospitals Convention Nursing Section meeting "Implication for Nursing of the Joint Commission."

SISTER M. GEORGETTE attended the Intersectional Nursing Conference on Chronic Disease and Health of the Aged on July 13 and 14, and participated as leader of the Group on Arthritis.

MRS. ESTELLE HITNER attended the Workshop on Patient-centered teaching at Nebraska Methodist Hospital in May.

MRS. MAXINE JACKS attended the workshop at the State University of Iowa on Administration of Diploma Schools of Nursing; the N.L.N. Council of Member Agencies meeting and the NLN Biennial in Cleveland; OLN Council on Psychiatric Nursing Workshop, and Workshop on Legal Aspects of Nursing at Lincoln, and the Workshop on Preventive Medicine at the University of Nebraska in October and November.

MISS MARIE JOHNSON attended the Cardiac Nursing Workshop in Omaha and the Workshop on Preventive Medicine at the University of Nebraska in October and November.

MISS ELAINE LEISE attended the Workshop on Public Health at Catholic University, June 16-27, in Washington, D.C.; the Institute on Tests and Measurements at the University of Nebraska, April 24 and 25; Workshop in Preventive Medicine at the University of Nebraska in October and November.

MISS JEAN LITZEN attended the Institute on Tests and Measurements held at the University of Nebraska April 24-25; the annual NSLN meeting in November in Omaha; in April the Council on Psychiatric Nursing "Rehabilitation of the Mentally Ill," "Clinical Instruction in Psychiatric Nursing," in October, the Mental Hospitals Convention, Nursing Section.

MRS. ROSEMARY McCLAIN attended the Operating Room Technique Institute, Lincoln, in September, and Legal Aspects of Nursing also at Lincoln, in April.

SISTER MARY MARTHA attended the Conference of Catholic Schools of Nursing at Detroit, Michigan in May; Catholic Hospital Convention in Detroit in May; Regional Meeting of the Council of Member Agencies in Minneapolis in October; the Regional Meeting of the Council of Catholic Nurses in St. Paul Minnesota in October.

MRS. KATHERINE MOSLEY attended the Workshop on Patient-Centered Teaching held at Nebraska Methodist Hospital in May, and the Radio-isotope Laboratory meeting at Veterans Hospital in the spring.

MRS. ANN POPPINGO attended the NLN Convention in Cleveland, Ohio; the meeting of the Council of Member Agencies, also in Cleveland in April; the Cardiac Workshop held by the Nebraska Heart Association October 13-14.

MRS. MARY ANN SHEHAN attended the Public Health Workshop dealing with Venereal Disease in Omaha.

MRS. GENEVIEVE STERN attended the Workshop for Small Medical Libraries held at the University of Washington at Seattle, Washington May 8; and the Sixtieth Annual Medical Library Association Convention at Seattle, Washington, May 9-12; one of the sessions of the Nebraska State Library Convention at Creighton University Student Center and Library.

MRS. AGNES WASZGIS attended the Omaha Safety Council Meeting in Omaha in January; the Vocational Workshop for Practical Nurse Education in May and June; Practical Nurse - OB in January; Nursing Diagnosis - District II.

PROFESSIONAL ACTIVITIES AND CONTRIBUTIONS

MISS LOIS BRUENING assisted in planning and teaching Nebraska Diabetic Association classes on diabetic diet at the Omaha Public Power District, and served as Membership Chairman for the Omaha Dietetic Association. She also acts as Secretary for Dietetic Staff Meetings within the hospital.

MISS DOROTHY CONRY serves as Secretary of the Faculty Organization, Faculty Welfare Chairman, Faculty Inservice Education Chairman, and on the Hospital Safety Council.

SISTER MARY EDGAR serves as Moderator for the Sodality and Representative for the School for PAVLA.

SISTER MARY ELEANOR is Program Chairman for the Omaha Council of Psychiatric and Mental Health Nursing.

MISS JEANNE M. FORCE is attending a three-hour course at the University of Omaha on Methods of Teaching in the Clinical Field of Nursing.

SISTER M. GEORGETTE has lectured twice to a group of Junior students from Jennie Edmondson Hospital in Council Bluffs, and three times to a group of student nurses from Lincoln General Hospital, on the subject of Rehabilitation Nursing. Sister attended the Refresher Course for Registered Nurses on Respiratory and Rehabilitation Nursing which was held in May.

MISS THERESA GEIS is attending a three-hour course at the University of Omaha on Methods of Teaching in the Clinical Field of Nursing.

MRS. MAXINE JACKS taught six hours of class at Clarkson Hospital on Team Nursing, and spoke to the Westside High School Future Nurses' Club. She was Chairman of the United Community Services drive at St. Joseph's; assisted in writing the new brochure for all schools of nursing in connection with her membership in the National League for Nursing Committee on Careers. She is Secretary of St. Joseph's Hospital Advisory Council on Nursing; United Community Services Delegate from the Omaha League for Nursing to Family and Child Service Division; serves as Vice President of Zonta International and was an alternate delegate to the St. Louis regional meeting of this organization in October; holds membership in the Tuesday Musical Club, and the Fine Arts Society, and serves as Treasurer of St. Joseph's Credit Union. She acts as Chairman of the Committee on Curriculum and Records of St. Joseph's Faculty Organization.

MISS MARIE JOHNSON attended courses in sociology and psychology at Stanford University before returning to St. Joseph's faculty.

MRS. JEANNE KELLER was the speaker at the District Nurses' Disaster Conference at the Sheraton-Fontenelle Hotel.

MISS ELAINE LEISE serves as a member of the Creighton University Alumni Council. She acts as Chairman of the Committee on Admission, Promotion and Graduation of St. Joseph's Faculty Organization and attended a class at Duchesne College on Teaching Methods in Nursing. She also is the secretary of the Omaha Council of Catholic Nurses.

MISS JUDY L. MAAS is attending a course at the University of Omaha on Teaching in the Clinical Fields of Nursing.

MRS. ROSEMARY McCLAIN is attending courses at the University of Omaha in Methods of Teaching in the Clinical Field of Nursing, and in Psychology.

SISTER M. MARTHA is a member of the Advisory Board of the Omaha Practical School for Nurses and also of the Advisory Board of the Omaha Council of Catholic Nurses.

MRS. CATHERINE MOSLEY is Chairman of her Church Circle, a Blue Bird Leader, and an active member of the Sunset Hills Community Club and Westside Booster Club. She acts as Chairman of the Committee on Student Health and Welfare of the Faculty Organization.

MRS. KATHERINE K. O'GRADY is attending classes in Educational Research and Principles of Guidance at the University of Omaha.

MRS. ANN POPPINGO is serving as President of St. Joseph's Hospital School of Nursing Alumni Association. She is taking graduate studies at the University of Omaha in Counseling, Advanced Education Psychology and Principles of Adult Education. She is a sponsor of the Student Association at St. Joseph's Hospital School of Nursing. She is in charge of publicity for the Medical Wives Club, and a member of the Phi Beta Phi Medical Wives Club.

MRS. MARY ANN SHEHAN participates in programs from Mercy Hospital in Iowa and St. Catherine's Hospital in Omaha. She is a coordinating member of the Outpatient Nursing Committee, and attends staff organization meetings at the Creighton University Medical Dispensary.

MRS. GENEVIEVE STERN has consulted with librarians from Nebraska Methodist, Clarkson, Immanuel, St. Catherine's and Council Bluffs Mercy Hospital Libraries who have encountered technical problems; represents Medical librarianship in Zonta International Service Club; acts as Chairman of the Committee on Library of the Faculty Organization; as secretary of the Medical Library Committee, and interprets St. Joseph's Medical Library to users and visitors.

MRS. CAROLYN VOLPE is a member of the Medical Wives Association and the Phi Rho Sigma Medical Auxiliary.

VACATION AND TRAVEL

Members of the faculty enjoyed vacations in the states of Nebraska, South Dakota, Minnesota, Ohio, California, Missouri, Colorado, Iowa, Illinois, Kansas, Wyoming, New Mexico, New York, Maryland, Virginia, Washington, D.C., Kentucky, Tennessee, North Carolina, Pennsylvania, Indiana, Washington, Oregon, Montana, Utah and Arizona. MISS DOROTHY CONRY vacationed in our newest state, Hawaii, and MRS. MARY ANN SHEHAN and MRS. GENEVIEVE STERN visited in Canada.

FACULTY VACANCIES AND REPLACEMENTS

ResignationsAppointments

Medical-Surgical Nursing

Miss Mary Kestel, R.N.
Mrs. Janet Fuchs, R.N.
Mrs. Josephine John, R.N.
Mrs. Betty Curtis, R.N.

Mrs. Carolyn Volpe, R.N.
Mr. Gordon Ogden, R.N.
Miss Therese Geis, R.N.
Miss Jeanne Force, R.N.
Mrs. Judith Gardner, R.N.
Miss Judith Maas, R.N.
Mrs. Rosemary McClain, R.N.

Student Health Nurse

Miss Sandra Wilson, R.N.

Mrs. Katherine Mosley, R.N.

STUDENTS

ADMISSION AND GRADUATION

During the year a record was kept of the number of letters of inquiry received. Two hundred and ninety-six (296) prospective students requested information about the school and of this number seventy-one (71) completed applications and upon action by the Committee on Admissions, sixty-six (66) students registered in the school in September, 1961.

Table I shows the number of students admitted to the school in the past twelve years and the number of students graduated from the school in the past twelve years.

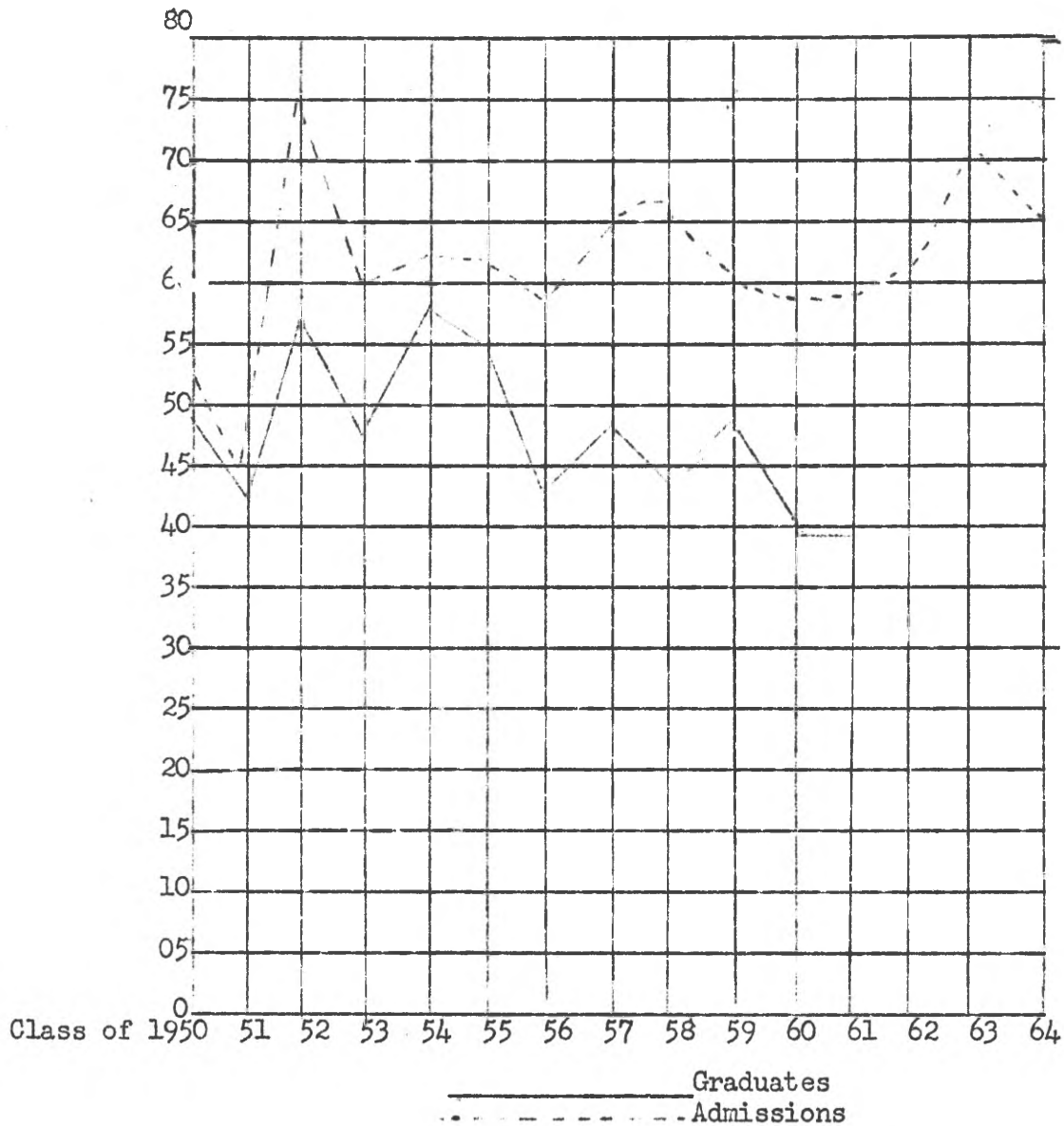


Table I - Admissions and Graduation

STUDENT ENROLLMENT

The total student enrollment on December 31, 1961, was 161. On this date in 1956 it was 162, in 1957 it was 156, in 1958 it was 149, in 1959 it was 137, and in 1960 it was 158.

This year twenty students withdrew from the school. In 1956 twenty students withdrew and in 1957 fifteen students withdrew and four other students were killed in auto accidents. In 1958 twenty-two students withdrew from the school and in 1959 twenty-five students withdrew from the school. Of the eighteen students who withdrew in 1960, six were advised to withdraw.

Table II gives the number of withdrawals during 1961, with the reason given by the student at the time of withdrawal.

Reason	Class of 1962	Class of 1963	Class of 1964	Total
Scholastic	3	11		14
Marriage	1			1
Dislike of Nursing	1	2	1	4
Other	1	3		4
Total	6	16	1	23

Table II - Withdrawal of Students from Program

GEOGRAPHIC DISTRIBUTION OF STUDENTS

Fifteen states and one foreign country have been and are represented in the geographic distribution of students upon admission to the school. Table III shows the distribution during the past ten years.

State	1955	1956	1957	1958	1959	1960	1961	1962	1963	1964
Nebraska	30	33	33	43	40	41	35	44	42	38
Iowa	13	8	11	13	13	12	15	10	23	17
North Dakota				3						
South Dakota	6	2	2	2	2		1	2	2	3
Kansas		1	2	1			2		1	
Idaho		1		1	1					
Illinois	1				1		1		1	1
Minnesota			1			2				
Wyoming			1	1	3	3	1	4		1
Ohio									1	
Oklahoma				1						
California	1		1						1	1
Missouri	1				1	1	1			1
Colorado	2			1	1		1	1		2
Germany							1			
Michigan										1
Wisconsin										1
Total	54	45	51	66	62	59	58	61	71	66

Table III - Geographic Distribution

AGE DISTRIBUTION ON ADMISSION

The majority of students continue to be eighteen years of age upon admission. Table IV shows the age distribution upon admission during the past ten years.

AGE	CLASS of									
	1955	1956	1957	1958	1959	1960	1961	1962	1963	1964
17 years	1	3	3	15	20	10	14	3	4	2
18 years	43	24	26	28	32	36	34	46	44	41
19 years	7	8	16	13	5	9	9	4	15	13
20 years		4	4	5	3	3		2	4	4
21 years	2	2		1		1	1	3	3	2
22 years				2	1			1		
23 years & older	1		2	2				2	1	4
Total	54	41	51	66	61	59	58	61	71	66

Table IV -- Age Distribution on Admission

COLLEGE PREPARATION UPON ADMISSION

Forty-one of the present one hundred sixty-one students have had some college work before entering this school. Table V shows previous college attendance upon admission to the school.

College Attendance	CLASS OF									
	1955	1956	1957	1958	1959	1960	1961	1962	1963	1964
3 years								1	1	1
2 years	1	4		2	4	4		3	2	2
1 year	6	10	9	16	7	14	14	5	15	8
1½ years			1	1	1	1	1			2
½ year				2		3	1			2
None	47	31	41	45	49	37	42	52	53	52
Total	54	45	51	66	61	59	58	61	71	66

Table V -- College Preparation Upon Admission to School

CLASS OF 1961

A class of 39 students graduated on August 3, 1961. All members of the class successfully wrote the licensing examination.

The members of the class are now active in the following areas.

Inactive	5
Active	
Staff Nurses St. Joseph's Hospital	15
Staff Nurses elsewhere	4
Instructors, St. Joseph's Hospital	5
Industrial Nurse	1
Clinic Nurse	1
Office Nurse	
Further Education and Part Time Staff Nursing	7
	<hr/>
Total	39

Eleven members of the 1961 class are married. Nine of the group were married before graduation.

The staff of St. Joseph's Hospital is comprised of 170 registered nurses. Of these, 106 are graduates of this school. At the present time:

- 4 are graduates of the 1956 class.
- 8 are graduates of the 1957 class.
- 2 are graduates of the 1958 class.
- 12 are graduates of the 1959 class.
- 10 are graduates of the 1960 class.
- 20 are graduates of the 1961 class.

AFFILIATING STUDENTS

In 1960 there were 80 affiliate students in psychiatric nursing, as compared with 116 in 1959 and 112 in 1958. In 1961 there were 75 affiliate students.

Students who affiliated in psychiatric nursing in 1961 and the schools from which they came:

SCHOOL	Febr. to May 1961	May to Aug. 1961	Aug. to Nov. 1961	Nov. to Feb. 1961-1962	TOTAL
St. Elizabeth's Hospital Lincoln, Nebraska	6	5	5	4	20
St. Francis Hospital Grand Island, Nebraska	5	5	4	3	17
Mercy Hospital Cedar Rapids, Iowa	5	11	11	9	36
St. Anthony's Hospital Oklahoma City, Oklahoma		2			2
TOTAL	16	23	20	16	75

Table VI - Affiliating Students in Psychiatric Nursing

HEALTH AND WELFARE PROGRAM

The health record of students' illnesses was reviewed periodically and recommendations and remedial measures were taken. Medical care, hospitalization, consultations and treatments were carried out as necessary.

A few changes were made in the policies of the health program. Students present a permit to the instructor following illness for readmission to clinical experience.

All immunizations for first year students are pre-entrance requisites. An eye examination is also required before admission to the school. The pre-entrance medical record was revised.

A fluctuation in the number of days of illness of the students from year to year continues with an increase for 1961. There was also an increase in the number of students and affiliates enrolled in the school of nursing. Looking at Table , it may be noticed that the greatest increase in the number of days of illness was due to gastro-enteritis and the greatest decrease was due to upper-respiratory illness. As a preventive measure, influenza vaccine was recommended by the school physician, to be given to all the students in the school of nursing. All students, except two, because of allergies, received the recommended two injections of influenza vaccine.

A revised counseling and guidance program was instituted and counseling cards to be used as records were set up in the health office. It is hoped that a more effective guidance program will develop from the new arrangements and closer contact between the faculty and student body will be the end result.

Positive health care, both mental and physical, was the theme for the year in the Health and Welfare Program.

The school physician, Dr. B.J. Koszewski, resigned and Dr. James F. Sullivan will assume the duties of school physician on January 1, 1962.

DIAGNOSIS	Year of 1956 Enrollment 162	Year of 1957 Enrollment 156	Year of 1958 Enrollment 149	Year of 1959 Enrollment 165	Year of 1960 Enrollment 158	Year of 1961 Enrollment 161
Gastro-enteritis	96	96	114	95	76	187
Dysmenorrhea	91.5	23	17	39	29	28
Upper Respiratory	266.5	332	225	149	232	158
Surgical	35.	9	21	35	55	92
Medical	146	55	144	114	41	83
Injuries-Accidents	11	8	12.5	26		34
Absences due to Auto Accidents		265				
Communicable Diseases		39.5	56	14		13
Furuncle			33.5	40	59	35
Rheumatic Fever		11	6			17
Injections						
Mono-nucleosis						17
Extracted Wisdom Teeth						9
Pyelonephritis	Y					33
Allergy						
Poison Ivy						1
Asthma						5
Follicular Tonsillitis						4
Diverticulitis						4
Total	646	827.5	623	512	492	720

Table VII - Time Lost Due To Illness

TIME LOST DUE TO ILLNESS IN 1961 ACCORDING TO CLASS ENROLLMENT

DIAGNOSIS	Class of 1961	Class of 1962	Class of 1963	Class of 1964	Aff.	Total
Dysmenorrhea	17	2	5	1	3	28
Gastro-enteritis	40	79	55	2	11	187
Upper Respiratory	43	65	44		6	158
Surgery	10	15	52	15		92
Medical	10	37	31	5		83
Communicable Diseases	5		8			13
Injuries-Accidents	4	5	24	1		34
Furuncles	12	16	7			35
Rheumatic Fever "		11	6			17
Injections - Mononucleosis	17					17
Extracted Wisdom Teeth	5	1	3			9
Pyclonephritis		33				33
Allergy- Poison Ivy					1	1
Asthma					5	5
Follicular Tonsillitis			4			4
Diverticulitis			4			4
TOTAL	163	264	243	24	26	720

Table VIII - Time Lost Due to Illness in 1961 According to Class Enrollment

HEALTH COST ANALYSIS

INCOME	1957	1958	1959	1960	1961
Blue Cross and other Hospitalization insurance			\$1,106.55	\$1,165.70	\$1,455.85
Blue Shield				70.00	210.50
Student Health Fee			1,520.50	2,192.90	2,430.00
TOTAL			\$2,627.05	\$3,428.60	\$4,096.35
EXPENSE	1957	1958	1959	1960	1961
Physician and Nurse	\$4,620.00	\$4,980.00	\$5,135.00	\$5,142.50	\$4,941.54
Pharmacy	351.17	293.86	217.77	285.73	480.69
TOTAL	\$9,153.17	\$8,736.36	\$7,975.77	\$7,595.23	\$5,422.23

Table IX - Health Cost Analysis

STUDENT ASSOCIATION

The Student Association is an organization of the students enrolled in the Creighton Memorial St. Joseph's Hospital School of Nursing.

The Psychiatric Senate is a standing Committee of the Student Association with a representative from each of the affiliating schools as well as a representative from Creighton Memorial St. Joseph's Hospital School of Nursing. The Senate endeavors to take active measures in counseling affiliate students and promoting better interpersonal relationships among the faculty, affiliates, and the St. Joseph's students.

The Student Association officers are: President, Marcia Wilken; Vice, President, Mary Kay O'Brien; Secretary, Katherine Martin; Treasurer, Charlene Schindler; Sponsors, Mrs. Ann Poppingo and Mrs. Margaret Nolan.

SOCIAL ACTIVITIES

The major social activities held during the 1960-1961 school year were:

1960

- September 15 - Big Sister, Big Brother Party
- September 16 - Big Sister, Big Brother Picnic
- October 12 - District II, NSSNA Fall Formal Dance
- October 13 - Uniform Night for Freshmen
- October 29 - Career Day
- November 1 - Nebraska State Student Nurse Association Convention
Lincoln, Nebraska
- November 4 - Junior Mixer
- November 21 - Freshmen Initiation
- November 30 - Stunt Night
- December 6 - Reception and Style Show for Freshmen
- December 8 - Sodality Pancake Fry
- December 17 - Old Folks Home - Christmas Party
- December 19 - Christmas Party

1961

- January 29, 30, 31 - Annual Student Retreat
- February 8 - Creighton Circle Style Show
- February 8 - Queen of Hearts Dance
- March 12 - Parents Day
- March 17 - St. Patrick's Bake Sale
- March 20 - St. Joseph's Mass
- April 7, 8, 9, 10 - National Student Nurses' Association Convention
Cleveland, Ohio
- April 27 - Alumni Banquet
- May 10 - Creighton Circle Luncheon
- May 14 - Catholic Nurses' Annual Breakfast
- May 18 - Junior-Senior Dinner Dance - Athletic Club
- July 12 - Senior Picnic and Skip Day
- July 31 - Junior Striping and Reception
- August 4 - Graduation Mass and Breakfast
- August 4 - Graduation
- September 13, 14, 15 - Freshmen Orientation
- September 18 - Big Sister, Big Brother Party
- September 19 - Big Sister, Big Brother Picnic
- October 18 - Freshmen Festivities
- October 22 - Career Day
- October 24 - Uniform Night
- October 26 - Nebraska State Student Nurses' Convention -
Grand Island, Nebraska
- November 3 - District II Dance
- November 16 - Stunt Night
- December 8 - Sodality Pancake Fry
- December 12 - Medical Staff Christmas Party
- December 14 - Old Folks Christmas Party
- December 18 - Christmas Party

GRADUATION ACTIVITIES

Graduation ceremonies were held with St. Catherine's Hospital School of Nursing on August 3, 1961, at Boys' Town Music Hall. The Rev. N. J. J. Van Greunsven, Director, Family Life Bureau, Diocese of Lincoln, Nebraska, was the speaker. A High Mass was held at 10 a.m. for the graduates and their parents. Following the Mass coffee was served in the auditorium. The school pins and second stripes were awarded at this time.

STRIPING

Students who qualified for promotion to the second year were honored on July 31, 1961, with a dialogue Mass followed by coffee in the Auditorium for the students and their parents. Father G. H. FitzGibbon, S.J., celebrated the Mass and was a guest at the breakfast. Medallion awards were made to four outstanding students in the class who were Robert Olson, Joan Orcutt, Theresa Ramold, and Marcia Wilken.

PARENTS DAY

Parents Day for the first year students was held on March 12, 1961. Activities consisted of a High Mass, coffee hour, and open house. Rev. Raymond J. Bishop, S.J., was the celebrant at the Mass and speaker at the breakfast.

HONORS AND RECOGNITION

The Student Association elected Mrs. Janet Lynch Schissel to reign as Queen of Hearts. Her attendants were Miss Marguerite Determann, Miss Carol Wasserburger, Mrs. Judith Churchill Kemp and Miss Elaine Van Buren.

Miss Judy Cullom represented the school as sponsor of a team in the College World Series.

Miss Pamela Witzleb represented the school as queen candidate at the District II, Nebraska State Student Nurses' Association Fall Formal Dance.

Miss Cynthia Folda was a candidate for Treasurer of District II, Nebraska State Student Nurses' Association.

The Creighton Circle Style Show models were Mrs. Janet Malena, Miss Dorothy Uhing, and Miss Charlene Schindler.

Mr. Robert Olson was elected Outstanding Student Nurse of 1961 in Nebraska at the Nebraska State Student Nurses' Association Convention in Grand Island, Nebraska.

The following students attended the National Student Nurses' Association Convention in Cleveland, Ohio. Miss Cynthia Folda, Miss Francia Folda, Miss Doris Hatchett, Miss Marcia Wilken, Miss Judith Maas, and Miss Carol Moravec. Marcia Wilken, Doris Hatchett and Carol Moravec were school delegates. Judith Maas attended as president of District II, NSSNA.

HONORS AND RECOGNITION (continued)

The following awards were presented.

Miss Jean Krajicek - Alumni Educational Grant

Mrs. Janet Lynch Schissel - Student Nurse of the Year

Awards to third year students for outstanding achievement:

Miss Jean Force, Miss Judith Maas, Mrs. Judith Simmons Gardner, and Miss Jean Krajicek.

Awards to second year students for outstanding achievement:

Miss Marcia Wilken, Miss Theresa Ramold, Miss Joan Orcutt, and Mr. Robert Olson.

Miss Joan Orcutt received the Catholic Daughters of America award.

School gift

The Senior Class presented the school with a television set for the Recreation Room.

SODALITY OF THE BLESSED VIRGIN MARY

The Sodality is the active religious organization in the school. This year has seen its activities greatly increased and its importance in school life is vital. Father Anthony Quinn, S.J. of Creighton University succeeded Father Vincent Decker, S.J., of Creighton as moderator. Father Decker assumed the Presidency of Creighton Preparatory High School. For the first time this year, a Sister moderator was appointed as advisor to the Sodality. She is Sister M. Edgar who along with Mrs. Judith Gardner act in an advisory capacity to the Sodality.

The Officers of the Sodality are:

Prefect - Bob Olson, Prole, Iowa

1st Vice Prefect - Jeannette Schrage, Clearwater, Nebr.

2nd Vice Prefect - Mary Kay Keller, Boone, Iowa

Secretary - Darlene Lewandowski, Loup City, Nebr.

Treasurer - Marita Mallinger, Fort Dodge, Iowa.

Instructor of Candidates - Joan Orcutt, Omaha, Nebr.

Assistant Instructor - Christine Christensen, Fort Dodge, Iowa.

Sodality Union Delegate - Diane Martinelli, Des Moines, Iowa.

For the first time in many years, a St. Joseph sodalist held high office in the Sodality Union of Omaha. Bob Olson was elected Vice-president of the union and in this capacity was the chairman of the Sodality Congress held at Creighton on November 12.

The above officers, with the exceptions of Misses Christensen and Martinelli attended the National Summer School of Catholic Action in Chicago from August 28 to September 1.

Joan Willett and Kathy O'Brien attended the Midwest Sodality Congress at Mason City, Iowa in April.

SODALITY OF THE BLESSED VIRGIN MARY (continued)

School activities of the Sodality include

1. Day of Recollection
2. Attendance at the monthly Sodality Union meetings.
3. Enlargement of pamphlet rack activities. This activity was placed under the jurisdiction of the Treasurer.
The committee:
Chairman - Marita Mallinger
Junior Representative - Katherine Maher
Prefect's Representative - Katherine O'Brien
4. Sponsoring jointly with Student Association, Uniform Night.
5. Traditional blessing of the Advent Wreath.
6. Holy Hour
7. Annual Pancake Fry on December 8 under the chairmanship of Miss Keller and Miss Barbara McKenna.
8. Annual May Crowning.

Sodalists have spent many hours in the hospital praying with the families for the dying relative. It has given whole-hearted support to projects and activities for the betterment of the school. This year has seen the St. Joseph's Sodality working closely in co-operative projects with the other collegiate sodalities in Omaha. It has been a progressive year for Sodality and the future looks even more promising.

RETREAT

The Students' Annual Retreat was held January 29, and 30, 1961. The Reverend Gerald Macho, O.S.C., Hastings, Nebraska, conducted the retreat. The men students attended a retreat at the same time at Creighton University.

STUDENT LOANS AND SCHOLARSHIPS

During the school year 1960-1961 various students have received Loans and Scholarships ranging in value from fifty to twelve hundred dollars.

The sources of this financial aid are

Personal Sponsor
Department of Rehabilitation Services, Lincoln
St. Patrick's High School, North Platte, Nebraska
Benevolent and Protective Order of Elks, North Platte, Nebraska
Stipend from government following military service
Nebraska Federation of Women 's Clubs
40 and 8 Club, Omaha
Phi Delta Gamma, Nu Chapter, Omaha
P.E.O. Society, Mt. Pleasant, Iowa
School of Nursing revolving loan fund
Omaha Club of Zonta International, Revolving Loan Fund

COORDINATING COUNCIL ON PSYCHIATRIC NURSING

The annual meeting of the Coordinating Council on Psychiatric Nursing was held April 21, 1961. Representatives from Mercy Hospital School of Nursing, Cedar Rapids, Iowa; St. Francis Hospital School of Nursing, Grand Island, Nebraska; and St. Elizabeth's Hospital School of Nursing, Lincoln, Nebraska participated in the meeting. The annual agreement was reviewed and recommendations made for revisions. Changes in the course outline and student assignments were discussed. New textbooks in psychiatric nursing were reviewed. The change in rotation of psychiatric nursing students for clinical experience was evaluated.

PROFESSIONAL AGENCY MEMBERSHIPS

Memberships were renewed in 1961 in the National Conference of Catholic Schools of Nursing and the National League for Nursing Council of Member Agencies for Diploma and Associate Degree Programs in Nursing.

PUBLIC RELATIONS

The primary purpose of public relations and publicity continues to be to increase the number of qualified applicants to the school from which to select a greater number of students.

Recruitment activities have included distribution of printed materials, television appearances, Career Day, individual speaking engagements, tours of the hospital and nurses' residence. Many newspaper stories about the activities within the school were published in the Omaha papers as well as the home town papers of the students noted in the stories. Pictures of the persons or activities also were published.

Career Day on October 22, 1961 attracted 75 high school students, parents and friends. Letters have been written and pertinent information sent to each prospective student.

Sixty-one letters have been sent to the students who had written the ACT tests in June and who had indicated an interest in this school.

Pre-entrance tests were administered in November and December because of the expressed wish of prospective students to enroll early. Forty applicants wrote these tests and have received letters concerning the results of the testing.

Robert Olson was elected "Student of the Year" by the Nebraska State Student Nurses' Association at the annual meeting in October. Mr. Olson appeared on television and the essay he had written as a part of the qualifications for this honor was published in the Nebraska Nurse.

BASIC NURSING EDUCATION

The Committee on Basic Nursing Education whose members are the faculty at Creighton University who participate in teaching the students from Creighton Memorial St. Joseph's Hospital School of Nursing and faculty representatives from the School of Nursing met at Creighton University on July 11 and October 10, 1961.

Topics of discussion included the selection of textbooks, laboratory equipment (microscopes), course outlines, tests, numbers of students in the various sections of classes, the class schedules, and review of annual agreement.

COLLEGIATE CLINICAL LABORATORY EXPERIENCE

The Committee on Collegiate Laboratory Experience at Creighton Memorial St. Joseph's Hospital which is made up of Sister M. Martha, Mrs. Jacks, Miss Dorothy Vossen, and Miss Betty Patterson, held meetings on February 10, June 6, November 15, and December 13 at Creighton Memorial St. Joseph's Hospital School of Nursing.

Plans for clinical experience in Operating Room, orthopedic, pediatric, dietary, medical-surgical and psychiatric nursing were considered. Several rotation plans have been discussed.

At another meeting Father Roach, Miss Vossen, Sister Martha and Mrs. Jacks reviewed and revised the annual agreement between Creighton University and Creighton Memorial St. Joseph's Hospital School of Nursing for the use of clinical facilities for nursing education.

ADVISORY COUNCIL ON NURSING

The members of the Advisory Council on Nursing are:

Name	Classification	Term of Office
Dr. Richard Q. Crotty 615 Medical Arts Building	Medical Staff	1961-1964
Mr. A. L. Coad 4939 South 24th Street	Lay-Advisory Board	1961-1964
Mrs. Arnold W. Lempka 5810 Webster Street	Community	1961-1964
Sister M. Rita Principal, Archbishop Ryan High School 5616 L Street	General Education	1961-1964
Mrs. Daniel J. Gross 111 South 53	Community	1961-1964
Mrs. George J. Cleary 100 South 90th	Community	1960-1963
Mr. Francis C. Miller 510 Electric Building	Community	1960-1963
Mr. Willis A. Strauss, Chairman 2223 Dodge Street	Community	1960-1963
The Rev. Msgr. Roman Ulrich 2507 Cass Street	Clergy	1960-1963
Mrs. Harold S. Butcher Regis Hotel	Community	1959-1962
Miss Violet DuBois, Vice-Chairman 1201 South 42nd Street	Public Health	1959-1962
Mr. Richard K. Einstein Brandeis Store	Community	1961-1962
Mrs. Leonard H. Powers 4701 Walnut Street	Alumni Association	1959-1962
Sister M. Crescentia	Administrator	
Sister M. Antonette, Superior	Associate Administrator	
Sister M. Martha	Director of Nursing	
Mr. Francis J. Bath	Assistant Administrator	
Mrs. Marie Watke	Assistant Director of Nursing Service	

ADVISORY COUNCIL ON NURSING (continued)

Name	Classification
Mrs. Myra Hunter	Assistant Director of Public Relations
Mrs. Maxine F. Jacks	Assistant Director of Nursing and Secretary of Council

The Council has held two dinner meetings, April 18 and November 14, 1961. At the April 18, 1961 meeting, officers were elected: Mr. Strauss, Chairman, Miss DuBois, Vice-Chairman and Mrs. Jacks, Secretary.

Topics of discussion at the meeting included review of the 1960 School of Nursing Annual Report, The State Board of Nursing Achievement graphs in the Licensing Examinations for 1960 and the results of the 1961 examinations. Mr. Svoboda reported on the progress of the financing and plans for the proposed Nurses' Residence.

Sister Antonette presented a tentative revision of the Hospital Organization Chart.

Three Committees were appointed by Mr. Strauss to assist the school. The Committee on Financial Aid with Mrs. Louise Gross as Chairman met on December 12, 1961 to set up plans for securing monies to be used as a foundation for support of a studentship program and to formulate policies under which the studentships would function.

Mr. Strauss appointed Miss DuBois to investigate ways in which the Council could assist the school in recruitment.

Appointments to the Committee on Nominations included Mr. Coad, Chairman, Dr. Crotty and Mrs. Cleary as members.

Mrs. Latenser reported that the Nurses' Residence and Education Building is approximately 25% completed. The completion date has been stepped up from the July 25, 1963 date specified in contracts.

Mr. Strauss presented the problem of securing a piano for use of the choir. Mr. DeMoss offered to try to find a piano suitable for the purpose.

Mrs. Jacks reviewed some of the recent improvements in the school and plans for the future.

ALUMNI ASSOCIATION

Creighton Memorial St. Joseph's Hospital School of Nursing Alumni Association was composed of three hundred and fifty members during 1961. The officers of the organization were Mrs. Ann Bonfante Poppingo, President; Miss Mary Alice Jenkins, Vice President; Miss Mary Ann Donahue Secretary; Mrs. Phyllis Drier Langenfeld, Treasurer; Miss Jean Litzen, Miss Claire Williams, Mrs. Mary Kay Amato, Board members.

The Annual Banquet was held at the Town House on April 27, 1961. Doctor Arnold Lempka was the guest speaker. Toast mistress was Mrs. Peggy Cannon Freshman. Miss Jean Krajicek was awarded a \$150.00 educational grant at the banquet.

Other activities included the publication of the annual Alumni Newsletter, and a gift of one hundred dollars to the American Nurse Foundation for Research.

The alumni sponsored a bingo party on September 21, 1961 in Our Lady of Victory Auditorium. Volunteers to sponsor the activity were Mrs. Florence Hanrahan, chairman, and Mrs. Kathleen Hartung, co-chairman. Individual committee chairmen were Mrs. Marie Bierman, Bake Sale; Mrs. Marie Watke, White Elephant; Miss Marie Johnson and Mrs. Margaret Nolan, refreshments; Mrs. Mary Alter and Mrs. Elizabeth Semik, tickets. The profit from this activity was \$1258.00 and was placed in a saving and loan account to be used at a future date for the new School of Nursing.

CREIGHTON MEMORIAL ST. JOSEPH'S HOSPITAL SCHOOL OF NURSING
AND MEDICAL LIBRARY

Annual Report
1961

At the close of the year 1960, professional holdings of the Library were reported as 9,423 volumes. During the year 1961, 405 volumes, or 316 titles of professional material have been added to the shelves through gift and purchase. Members of the medical staff requested 202 titles; members of the nursing staff requested 143; the remaining 60 were selections of other hospital departments, or Library administration. Two hundred and fifty volumes of journal holdings have been bound, bringing 1961 accessions to a total of 655 items. Sixty-five volumes of outdated or dilapidated material have been withdrawn from the shelves. Therefore, present professional holdings amount to 10,013 volumes. An inventory of professional material taken at the close of the year indicates that this total is made up of 5,200 texts in the professional fields of medicine and nursing, 2,972 bound volumes of professional journals, 1,170 reference books, and 293 volumes in ward libraries. All items are cataloged, indexed, identified as library material, shelved, circulated and kept in repair. In addition to books and journals, 96 medical tapes have been added to the collection, making a total of 328. There are 22 file drawers of visual aid plates and vertical file material.

The professional journal list in 1961 numbered 115, of which 84 are medical journals, 19 nursing journals, 2 hospital administration journals, 10 of various other professional interests. Seventy-eight journal subscriptions are gifts to the Library. New to our library in 1961 was NURSING MIRROR, an English weekly publication which contains many fine articles, ARCHIVES OF PHYSICAL MEDICINE AND REHABILITATION, a request of the Rehabilitation Department, JOURNAL OF SURGICAL RESEARCH, a new publication requested by the Surgery Department, LARYNGOSCOPE, requested by E.N.T. Department and PHYSICAL THERAPY REVIEW, also requested by the Rehabilitation Department.

Our journal collection is indexed by INDEX MEDICUS, CUMULATIVE INDEX TO HOSPITAL LITERATURE 1950-1954, CUMULATIVE INDEX TO HOSPITAL LITERATURE, 1955-1959, and new CUMULATIVE INDEX TO NURSING LITERATURE 1956-1960. There has been a great need for an index to nursing literature, and in the autumn of 1961 our pre-publication order was filled. The index covers writings in the field of nursing published in 17 nursing journals during the years 1956-1960. So useful has this index been, in the limited time in which it has been available to us, that supplements are to be issued for 1961, and the list of indexed publications will be increased by 25.

It seemed of great value for the Library to subscribe to the material indexed in the afore-mentioned index; therefore subscriptions to CHILD STUDY, CRIPPLED CHILD, LIFE AND HEALTH have been entered for 1962. A new publication, THE JOURNAL OF NURSING EDUCATION, will be received as a gift subscription.

According to medical library standards, as expressed by the Medical Library Association, the division between a small medical library and a medium-sized medical library is 10,000 volumes. As will be seen from the above figure of 10,013 volumes of professional holdings, St. Joseph's has now entered the intermediate stage, with the space and shelving problems which accompany it. How to shelve these 10,013 volumes in space adequate for 2,118? No solution was available in 1961.

Necessity for keeping non-professional material separate from professional volumes also presents problems. Throughout 1961, 572 non-professional accessions were added to the collection of 1,580. Volunteer workers charged out 35 titles which were not returned to the Library, 8 were withdrawn because of poor physical condition, and 2 because of unsuitability for library use. Our non-professional library now contains 2,107 volumes. Nine hundred and twenty-two items in this collection are fiction.

The art series, Metropolitan Seminars in Art, to which the Library subscribed in 1960, has a new series in 1961. The Library now has 12 of the first series and 6 of the second, and these are put to very good use. The plates which accompany the series of lectures are adaptable. They can be spread out on a bed or table, or used in a projector.

A subscription to the Book-of-the-Month Club was entered into in 1961. An arrangement was also made with the Bruce Publishing Company to send us newly-released material of spiritual value. Our collection of suitable best sellers merits attention. With the impetus of an emphasized English program for first year students, material of purely literary merit has been purchased for Library shelves.

We can thank Jack Paar for introducing us to the Tuck bindings for paperback books. Many fine titles can be purchased at a nominal cost in paperback editions, but these have been unsatisfactory for library use until the advent of this reasonably priced, speedy method of converting paperbacks into hardback editions.

Since our fiction collection has grown to almost a thousand volumes, the simple method previously in use for locating titles, namely F for fiction, followed by the first letter of the author's last name, is no longer practical. Therefore, fiction will now be designated by the F as formerly, but below the Cutter or Book number will arrange authors and titles alphabetically. Thus, Cronin, A.J., The Green Years would become F (Fiction) C (Cronin) 7 (r) 6 (o) g (Green Years). Such a procedure has been inaugurated and will be followed through for all fiction titles in the collection.

The Medical Library Committee, of which Dr. S. J. Carnazzo is Chairman, with other members being Sister M. Crescentia, Sister M. Martha, Dr. Max Fleishman, Dr. H. A. Ladwig, Dr. E. K. Connors, Dr. G. C. O'Neil and Mrs. Stern, Secretary, has met quarterly. The Committee approved a budget for 1961 of \$3,750.00. One thousand three hundred dollars, (\$1,300.00) was allotted for journal subscriptions, \$1500.00 for book purchases, \$600.00 for binding costs and \$100.00 for supplies and memberships. The Committee also approved purchase of medical tapes in the fields of Obstetrics and Gynecology, Internal Medicine, Surgery, and Anesthesia. Journal renewals for 1961 amounted to \$1,176.03; book purchases \$1,635.75; binding \$711.98; supplies and memberships \$40.74 and medical tapes \$293.40. Total expenditures for 1961 were \$3,857.89

The Committee also concerned itself with plans for library expansion. When the new School of Nursing is completed, the Library will occupy the north wing on the main floor of the hospital where the School of Nursing offices are now located. The renovation and rearrangement which will be involved in such a move are of the greatest interest to the doctors representing the medical staff on the Library Committee.

The Committee on Library has met monthly, reviewed new material in nursing and allied fields, recommended purchases, evaluated Library procedures and discussed methods of promoting Library use and publicity. An innovation this year has been the presence of the Library book truck at Faculty Education Committee meetings, the result of a suggestion made at a Library Committee meeting. Since one of the objectives of the Committee on Library is to encourage activity which will help the student acquire good habits of reading both in the related scientific fields and in the esthetic and cultural fields, the Committee was of the opinion that the Library should subscribe to several popular, recreational magazines. Accordingly, a survey of relative popularity of various periodicals was made among the students, and the most frequently requested magazines placed on the subscription list. THE SATURDAY EVENING POST, LADIES HOME JOURNAL, READERS DIGEST, AMERICA, LIFE, TIME, HOLIDAY, BETTER HOMES AND GARDENS, and GOOD HOUSEKEEPING have been added to the Library periodical shelves, and judging by the tattered copies constantly found on tables in the Reading Room, they have been a popular addition. GLAMOR, VOGUE, CROSS AND CROWN, CATHOLIC WORLD and SEVENTEEN are on the subscription list for 1962.

Augmenting the professional journal and popular magazine subscription files made mandatory the addition of periodical shelving to the Reading Room. An open front magazine rack which has been added to the Reading Room displays current periodicals to advantage. Additional shelving will be added in 1962 to accommodate the new subscriptions which have been requested.

Recorded attendance in the Library in 1961 was 25,785. This total is made up of 22,303 students and 3,483 faculty members who visited the Library during the year.

Circulation totaled 26,830. This figure breaks down in to 7,859 Reading Room charges (professional material checked out from stacks on call slips for Reading Room use) 8,950 textbooks and monographs in medical and nursing fields, 5,198 journals, 221 medical tapes, 2,245 visual aid and vertical file pamphlets, and 2,357 non-professional charges. It is not possible to compute the use of reference material on open shelves in the Reading Room, nor current journals in periodical pigeonholes unless they are checked out of the Library.

The Special Funds account was augmented in 1961 by \$277.54 in fines collected. A sale of used books held early in the year yielded \$18.00, and sale of back issues of duplicate or unneeded journals added \$457.80 to the fund. Expenditures included \$19.00 for the evening World Herald subscription; \$38.81 for Library supplies and \$8.95 for National Library Week material. This fund has permitted purchase of 80 non-professional books which have been requested by patrons. \$215.00 was expended from this fund to purchase a fifteen-drawer card catalog, which we use as subject card catalog, and which doubles our card catalog capacity. A depressible book truck is on order, but has not yet been received. Its purchase will also be financed through the auspices of Special Funds.

Library hours have now been lengthened to 73 a week. The Library now opens at 7:30 a.m. Mondays through Thursdays are 7:30 a.m. to 9:00 p.m. Fridays and Saturdays hours are 7:30 a.m. to 5:00 p.m. When Library hours are over, the Library, including the Reading Room, is locked. The Library key and a book for signing in after hours is left at the School of Nursing Office for the convenience of late-comers.

In order to create an atmosphere conducive to study in the Reading Room, a noiseless door has been arranged, the Card Catalog moved to the Library foyer, and the Dormitory Affairs Committee now has the power to inspect the Reading Room periodically for disturbances and assign demerits to uncooperative patrons.

The professional library received 137 volumes as gifts during the past year. A gift of \$150.00 has also been made to the Medical Library from the estate of the late Dr. W. H. Kerr of Hamburg, Iowa. Reference books in this amount will be selected for purchase, since these are of a permanent nature and on display at all times. Doctors have furnished us with many numbers of journals which they receive on subscription, but which they do not retain for binding. These are most useful for completing journal files or for use in connections with our dealings with the Medical Library Exchange. Non-professional gifts added 463 of the 572 accessions in 1961.

A constant occupation in the Library is the teaching of Library use to patrons. Orientation is given in groups or individually, according to the amount of time a busy schedule will permit. New faculty members are usually conferred with upon arrival, though often this contact is too brief to be of great value. In September of 1961 a Library Education program was held as part of the Inservice Education program for faculty members. Resources available to faculty members in St. Joseph's Library were displayed and explained, as well as routines and practices in use here which facilitate taking full advantage of the collection. Services here available to faculty members are Reference, Direct and Indirect, Interlibrary Loan, Translation and information on new professional material. Faculty members then reviewed journal articles setting forth services available to the Library through the nursing profession. These included giving the librarian reading lists well in advance of the time they are to be assigned to students, ascertaining the availability of material and placing it on reserve for assignments, checking bibliographic references thoroughly before releasing them to students, and reviewing the library collection in her particular field frequently for acquisition or withdrawal of material. This meeting was of mutual benefit to Library and Faculty. Consideration is being given to scheduling such a meeting annually.

Student assistants give valued help at St. Joseph's Library. Two first year students usually start about the end of the first semester. First year students have the greatest amount of time for library work, second year students less time and third year students least of all. Thus the process of indoctrinating new library workers is continuous. The Library handbook, developed in 1960, is valuable in clarifying routines, but many problems constantly arise which seem to call for more direct communication. In 1961 we began holding weekly staff conferences. These meetings are informal. Based on the writings in the handbook, we deviate to apply ourselves to daily problems. At each meeting a different staff member writes minutes. Students find the writing of minutes good practice, and as soon as written they are posted on the Library Staff Bulletin Board for the benefit of anyone not able to attend the conference. Informal discussion of mutual problems, with all free to offer suggestions or solutions has been most helpful to all of us.

Miss Aurora Godinez, who came to us in October of 1960 with the status of Library Clerk, is an indispensable part of Library administration. She is now attending classes in cataloging at the University of Omaha, and is able to assume many responsibilities in the circulation department of the Library. She has complete charge of Attendance, Circulation and Petty Cash records, and assumes responsibility for bulletin boards and other publicity. She attends meetings of the Omaha-Council Bluffs Library Association when educational commitments permit.

Several interested librarians have visited St. Joseph's Library during the past year. In turn, the librarian here has visited the University of Washington Medical Library at Seattle, Washington, the Seattle Public Library, State Historical Library at Olympia, Washington, The University of British Columbia Library at Vancouver, B. C., The Vancouver Public Library, Pocatello, Idaho Public Library and Creighton University's new library.

Special bulletin board displays were arranged for Retreat in January, Catholic Press Month and Catholic Book Week in February, Parents Day in March, National Library Week in April, American Hospital Week in May, Graduation in August, Opening of School in September, Thanksgiving, Advent and Christmas.

The librarian attended the Medical Library Convention in Seattle, Washington May 6-9. Preceding the Convention two workshops were held at the University of Washington. Workshop for Small Medical Libraries - Technical Services was held May 5, 9:00 a.m. to 12:00 noon. Workshop for Small Medical Libraries - Public Relations, Internal and External May 5, 2:00 p.m. to 5:00 p.m. Both were valuable.

Creighton Memorial St. Joseph's Hospital Medical Library is recognized as an institutional member of the Medical Library Association and the American Library Association. The librarian is a member of the Omaha-Council Bluffs Library Association, Nebraska Library Association, The Catholic Library Association and the National League for Nursing.

CREIGHTON MEMORIAL ST. JOSEPH'S HOSPITAL

SCHOOL OF NURSING

HEALTH PROGRAM

Revision of October 1961

INTRODUCTION

A student must have good health in order to enjoy her work, to obtain pleasure in caring for patients and in giving them the best possible service and health guidance. Intelligent personal hygiene requires that she has sufficient sleep, out of doors exercise, good food habits, etc. There is ample opportunity for the St. Joseph's student to keep physically fit. If each student understands and co-operates in the health program, the results will be time saved for both the school and the student, and better health service for the student. The program aims for the promotion of good health, the prevention of illness and provides for medical care for the student.

RESPONSIBILITY OF THE SCHOOL OF NURSING

The School of Nursing is responsible for the health, both mental and physical, of its students. The institution has a responsibility to provide a health program which will minimize health hazards and there-by prevent loss of time, promote maximum efficiency and personal effectiveness and assure the graduation of students in the best possible health.

Although the health program should guard against illness, it should have as its primary goal the promotion of positive health and the development of each individual's maximum potentialities for a useful professional and well-rounded personal life.

OBJECTIVES

To admit students who possess good physical and mental health and who have a potential capacity and aptitude for nursing.

To arrange for and give complete physical examinations annually and as often as necessary to each student and to provide for necessary treatment and nursing care.

To provide counsel, medical treatment, and nursing care in campus accidents and during illness.

To take necessary measures for and to teach the prevention of disease through instruction in personal and community health.

To maintain a cumulative health record for each student including progress, treatment, and care.

OBJECTIVES (con'd)

To supervise the institutional environment and to make recommendations for safe, healthful living and working conditions.

To encourage an adequate balance of time for academic activity, rest, and recreation which is conducive to physical and mental health.

To provide counsel and guidance in all areas of the student's personal and professional growth and development.

ADMINISTRATION

This program shall be carried out by a Health Committee with membership as follows:

Director of Nursing. (ex-officio)

The Student Health Physician

A nurse who has the responsibility for care of students, and who serves as chairman of the Committee.

The dietitian

The Health Committee is responsible to the Faculty Organization.

HEALTH PHYSICIAN

Is responsible for general care of students.

Is on call day or night for emergencies.

Provides opportunity for students to consult him in the health office.

Is responsible for annual medical examinations of all students and other examinations of individuals as necessary.

Students may consult a staff doctor, interne, or nurse with the knowledge and permission of Health Physician and/or Health Nurse.

When the physician is out of town, he will make arrangements for another doctor to be available.

DAILY ACTIVITIES

Call at School of Nursing Office to pick up keys and notes on student illness. Inform Nursing Division student is ill and he or she will not be on duty.

Refer to desk calendar to plan day's activities.

Make room calls on students reported ill. Admit to infirmary, if necessary.

Give nursing care to infirmary patients.

Take selective diets of infirmary patient to 1 North before 9:00 a.m. If more than two diets are needed, call the diet kitchen and ask them to add the needed diets to 1 North's cart.

Telephone Health Physician to report student health needs and activities.

Order any stock drugs which may need refilling. None on Wednesdays.

Administer out-patient care, etc., record on accumulative health record and daily student health record.

WEEKLY ACTIVITIES

Conduct room inspection on any one day of the week. Consult students on maintenance of a safe and comfortable environment. Make out repair requisitions as necessary.

Clean cupboards and equipment in health office.

Order clerical supplies. Send list of required supplies to School Office for Sister M. Crescentia's signature and to have it filled.

MONTHLY

Supervise and record student weights every 2 months. Counsel students as necessary.

Compute monthly expenditures for cost of health care.

Compute days of absence due to illness and complete proper form.

Attend faculty and committee meetings.

Serve as chairman of Student Health and Welfare Committee.

Schedule meetings each month and prepare agenda.

Compute students' hours for the month.

GENERAL FUNCTIONS OF STUDENT HEALTH NURSE (cont'd)

Makes out monthly and annual reports.
Health and Financial

Attends faculty meetings.

Presides over Student Health and Welfare Committee.

In fire drill, helps vacate student nurses' dormitory and houses.

SUPERVISORY FUNCTIONS

Arrange for and assist with annual physicals.

Arrange for annual laboratory work and chest x-rays.

Schedule and carry out immunization program.

Orient new students to the health program.

Orient each group of affiliates to the health program.

Encourage students to maintain health standards and practices.

Supervise institutional environment to provide safe and healthful living and working conditions.

Inspect living quarters with faculty members and students.

SERVICE FUNCTIONS

Perform nursing care of students in infirmary.

Provide out-patient care.

Dispense treatment and medications under direction of health physician according to standing orders.

Provide counseling and guidance individually or as a whole on health, personal, and social problems.

Arrange for special diets, treatments, x-rays, laboratory work, etc.

Arrange for appointments with specialists, dentists, etc.

Visit and help with care of hospitalized students.

Encourage annual dental examinations.

INSTRUCTIONAL FUNCTION

Provide instruction in personal and community health.

Teach formal classes in personal hygiene.

PRE-ENTRANCE PHYSICAL EXAMINATIONS

Applicants will present a written report of examinations by the family physician and dentist. A urinalysis, blood serology, and chest x-ray report will accompany the medical examination.

These records are reviewed by the student-health physician and nurse before acceptance.

Physical conditions requiring medical attention will be treated before admission.

A physical condition present prior to admission and treated after admission will be at the expense of the student.

POST-ADMISSION AND ANNUAL PHYSICIAN EXAMINATIONS

Post-admission

Schedule physical examinations prior to assignment to nursing divisions, during the first nine months.

Schedule x-rays and make out requisitions.

Schedule laboratory tests and make out requisitions.

Hemoglobin and hematocrit
Urinalysis
Serology for terminal physicals

Annual

Schedule annual physical examinations according to the Health Director's direction.

Schedule laboratory and x-ray examination and make out requisition the same as the post-admission physical examination.

Assist with annual physicals and examinations.

Take and record blood pressure, vision, height, weight, and pulse before start of the physical examination.

IMMUNIZATION PROGRAM

Each student before admission to the school shall be vaccinated against:

Small pox

Typhoid

Diphtheria

Tetanus

Salk vaccine series or booster

Mantoux tests shall be made on each student before admission.

A booster dose of tetanus toxoid is administered to second year students.

Students receive a booster of salk vaccine each year.

HEALTH PROGRAM

The Health Counselor is on duty Monday through Friday, 9-3:30 p.m., Wednesdays 9-1 p.m. It is required that every student report to her immediately any illness, minor symptoms, injury, or health problem. In her absence, students will report to the Director of Nursing or her assistant.

If a student is unable to go on duty at 7:00 a.m., a note must be sent to the Director's office before this time. When the student is assigned to the 3-11 p.m. shift a report should be in by 1 p.m. The Director or Health Counselor will notify the nursing division that the student will not be on duty. When a student is ill at home and unable to report for duty or classes, if possible, the student herself must telephone the school. If an illness is not properly reported, the student will forfeit her sick day and be charged with a day of absence.

REPORTING AN ILLNESS

Illness is reported to the Director of Nursing or the Health Nurse.

If ill in the morning, the student must leave a written message before 7:00 a.m. in the office of the Director of Nursing. If on night duty, notify the Nursing Service Office before 6:00 p.m. If the student becomes ill during the day, from 9-3:30 p.m., she should report to the Health Nurse. Any other hours she shall report to the office of the Director of Nursing.

Students becoming ill at home shall telephone before 7 a.m. for 7-3:30 duty; before 1 p.m. for 3-11 duty; and before 3 p.m. for 11-7 duty.

Students who do not report illnesses as directed will be marked absent.

REPORTING AN ILLNESS (cont'd)

In case of sudden illness or accident when away from hospital, the Director of Nursing or Health Nurse should be notified immediately.

Students not attending classes due to illness will report to the Health Nurse.

RETURN OF STUDENT TO CLASS OR DUTY

Student must obtain a written excuse from the Health Nurse, before returning to duty or class when missed due to illness.

ADMISSION OF PATIENT TO INFIRMARY

Contact and request patient to report to infirmary. Put to bed.

If student has laboratory work or x-ray done, fill out admission form 490-23 and send to hospital admission office. Place in pneumatic tube in Nursing Service Office and send to station #17. Record pertinent information concerning illness in students accumulative health record.

Take and record temperature, pulse, and respiration.

Call the Health Physician by telephone.

Initiate necessary treatment according to Health Physician's standing orders.

(Obtain "Day Sheet" from Nursing Service Office, where it is sent)

Notify Nursing Division of student's illness. Director of Nursing notifies nursing division if student's illness is reported before 7 a.m.

ADMISSION ACTIVITIES AND NURSING CARE

Record admission to infirmary on accumulative health form. Give classification of student and all requested information.

Diet

Notify 1 North by placing request on diet board in serving room.

Order therapeutic diets from special diet kitchen using a diet order.

Drugs by prescription

Take prescriptions to pharmacy to be filled.

Laboratory

Write diagnostic tests and examination on laboratory requisition form No. 560-2R.

If necessary, call laboratory, Ext. 314, to make appointment for patient.

ADMISSION ACTIVITIES AND NURSING CARE (cont'd)

Instruct student to report to laboratory at appointed time with requisition or send specimen to laboratory at appointed time with request.

X-ray Examinations

Infirmary Patients

Write requisition if Health Director has not completed form 530-25.

Direct patient to x-ray department at appointed time. Send completed and signed requisition with her.

Surgical Treatment

Arrange with hospital admission office for hospital room.

Notify Director of Nursing.

In case of affiliate student, Director will notify Director of student's home school.

Secure signature of parents; granting consent by telephone is acceptable. This is obtained by the Director of Nursing or Student Health Nurse and form 530-14R is completed and signed with the parent's or guardian's name and signed by the person completing the form.

If form 530-14R is mailed by parents, it must be notarized.

STATEMENTS

All x-ray, laboratory and pharmacy bills must be sent to student Health Nurse not the individual student.

HEALTH PHYSICIAN'S STANDING ORDERS

Burns

Butasin ointment

Dysmenorrhea

Bed rest, if necessary

Hot water bottle or electric heating pad, P.R.N.

Belladonna with phenobarbital tab. 1 q. 4 hrs. P.R.N.

Edrisal tab. 1 q. 4 hrs. P.R.N.

Darvon compound - if necessary

Sitz bath as desired.

HEALTH PHYSICIAN'S STANDING ORDERS (cont'd)

Gastro-intestinal infection or "Flu".

Check if febrile or afebrile and for localized abdominal pain.

If febrile, call physician in charge immediately.

If afebrile, give Belladonna with phenobarb tab. 1 q. 4 h. P.R.N.

Pepto-Bismol for nausea

Paregoric for diarrhea, if needed

Minor cuts, etc.

Wash with soap and water

Band aids P.R.N.

Tape and Ace bandage P.R.N.

Sunburn

Prevention better than cure

Cold cream ad lib.

Baby lotion ad lib.

Upper respiratory infection or "cold"

Check if febrile or afebrile

If febrile, notify Doctor immediately

A.P.C. tab. 2 q. 4 h. P.R.N.

Saline gargle q.H. for sore throat

Steam inhalations as desired

Neo-synephrine $\frac{1}{4}\%$ 4x day for 5 days (nose gtts.)

Elixir of terpin hydrate with codeine or cherocol q.2 or 3 hr
P.R.N.

(Restrict as much as possible).

Hot packs to face for head cold and sinus infection.

REGULATIONS GOVERNING VISITORS - For students admitted to infirmary.

Visitors to patients in the infirmary shall be controlled by the Health Nurse and Director of Nursing.

Patients in the infirmary for the period of forty-eight hours or less may not have visitors other than members of the faculty and student body; parents or guardian.

REGULATIONS (cont'd)

Male guests will not be permitted to visit without the verbal permission of the Health Nurse or Director of Nursing. These as well as other guests shall visit only during the regular hospital visiting hours. Students visiting in the infirmary shall be limited to two at any one time. They too shall observe regular hospital visiting hours.

Guests and students may not sit on the beds, occupied or unoccupied. Patients in the infirmary with acute infections will not be permitted visitors without a special order from the Health Physician.

Students may not leave the infirmary to watch television in the Rumpus Room or go to dormitory floors without an order from the Health Nurse. When one student is ill in the infirmary and receives a male guest, a second student or faculty member will remain in the room during the visitors stay.

TRANSFER OF PATIENT FROM INFIRMARY TO THE HOSPITAL

Order from the Health Physician.

Notify the Admission Office and request accommodations.

Transfer patient.

Initiate treatment.

ADMISSION OF PATIENT TO THE HOSPITAL

In the event of serious illness or surgery, the student is admitted to the hospital.

Request accommodations through the Admission Office.

Accompany the student to the hospital room and admit.

Initiate treatment.

HOSPITAL COST AND CARE

Student Nurse discount

First year students (first nine months) Effective July 1, 1959

Out Service - Medications, X-ray, Surgery, etc. No Discount

Emergency cases except when hurt on duty or due to hazard on premises

100%

HOSPITAL COST AND CARE (cont'd)

First year students (cont'd)

In Service

Infirmary	
Room and Board	100%
Stock Medication	100%
All other items	No Discount

Hospital --

All cases except when hurt on duty or due to hazard on the premises.	No Discount
--	-------------

Cases when hurt on duty or due to hazard on the premises (Multiple bed)	100%
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Second year students (after first nine months)

Out Service - Medications, X-ray, Surgery, etc.

Insurance cases	Bal. 100%
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Non Insurance cases	25%
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Emergency cases except when hurt on duty or due to hazard on premises	Bal. 25%
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In Service

Infirmary

Insurance cases	Bal. 100%
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Non Insurance cases

Room and Board	100%
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Stock Medications	100%
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All other items	25%
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Hospital -

Insurance cases (in room covered by Insurance plan)	Bal. 100%
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Non Insurance cases	25%
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HOSPITAL COST AND CARE (cont'd)

Third year students (after 21 months)

Out Service - Medications, X-ray, Surgery, etc.

Insurance cases	Bal.	100%
Non Insurance cases	B	50%
Emergency cases except when hurt on duty or due to hazard on premises	Bal.	25%
Emergency cases when hurt on duty or due to hazard on premises		100%

In Service

Infirmary

Insurance cases	Bal.	100%
Non Insurance cases		
Room and board		100%
Stock Medications		100%
All other items		50%

Hospital

Insurance cases (in room covered by Insurance plan)	Bal.	100%
Non Insurance cases		50%

Students choosing private rooms pay difference between Insurance allowed rate and private rate. Students placed in private rooms because of crowded conditions will be allowed difference of private room over insurance allowed rate, until transfer can be made to multiple bed.

Students placed in private rooms as isolation cases will be allowed difference of private over insurance allowed rate.

Two copies of all bills for student nurses will be sent to Student Health Nurse who will retain one copy for follow-up and send one copy to student or family of student. Any payments made on student accounts should be made through Mrs. Fuxa, who will keep records of Student Health accounts.

Hospital cases of student nurses hospitalized sixty days will be reviewed by Director of Nursing, and doctor on the case to decide whether student will continue education in our school. If not, student nurse discount should terminate at end of sixty days. If it is decided that student will continue education in our school and later does not return, discount still terminated at end of sixty days.

HOSPITAL COST AND CARE (cont'd)Cost to the student

All students who do not have hospitalization insurance will be enrolled in Blue Cross Group for Student Nurses.

Students enrolled in the first two school semesters from September to May assume responsibility for hospital and medical care and treatment.

Off-campus accidents are the financial responsibility of the student.

Expense incurred for a surgical operation without the advice of the Health Service shall be the responsibility of the student.

Remedial care and treatment - conditions existing prior to admission.

DISMISSAL FROM THE INFIRMARY

A student is dismissed by the health physician or at the discretion of the nurse, depending upon the illness.

Fill out charge slip and send to business office only if face sheet was sent over. Form No. 400-15RI.

Close the chart and attach to the cumulative health record.
Note the date and time of discharge on face sheet.

Discontinue tray from 1 North.

Notify the nursing division that the student will return to duty.

If necessary, the student is asked to report daily to the health nurse until completely asymptomatic.

DRUGS

Use stock supply drugs.

Drugs are dispensed without cost to students including affiliating students.

Use is determined by standing orders of Health Physician.

Drugs are stored in locked cabinet - key carried by Health Nurse.

DRUGS (cont'd)

Send refill orders to Pharmacy on Form No. 510-7 in duplicate.

Adrenaline Chloride Solution, 1 mg/cc, 1cc ampoule
 Agarol
 Alcohol, Medicated (Ethyl or Isopropyl)
 Aspirin, tab.
 Aspirin Compound, tab.
 Aspirin Compound with Amphetamine, tab. (Edrisal, (R))
 Belladonna and Phenobarbital, tab.
 Butasin ointment
 Calamine, lotion
 Camphor, Spirits
 Cheracol (R) Elixer
 Darvon Compound
 Neo-synephrine $\frac{1}{4}\%$ nose drops.
 Ferrous Sulfate, tab.
 Glycerine
 Hydrogen Peroxide
 Ichthyol ointment
 Kaopectate
 Lubricating Jelly
 Milk of Magnesia
 Pepto-Bismal
 Penicillin
 Petrolatum
 Opium and Camphor, Tincture (Paregoric)
 Secobarbital, dapsule
 Terpin Hydrate with Codeine
 Oxaine
 Oto-Biotic
 Gantrisin .5 Gm. tab.

PharmacyOut Patients

Prescriptions to be filled on form No. 510-10 are taken to the pharmacy by the student.

Pharmacy may refuse to charge prescription against a student's account.

Pharmacy bills are to be paid at the Hospital Admission Office (Mrs. Fuxa)

Infirmary Patients

Prescriptions written on prescription blank form 510-10 taken to pharmacy to be filled.

Prescriptions are paid for by the student unless covered by insurance.

Anti-biotics

Unless covered by insurance, students, including affiliating students, will pay for all antibiotics except penicillin.

LABORATORY

Routine Laboratory examinations and tests that are a part of the annual physical examination included in the health fee.

Hemoglobin and Hematocrit

No charge to student for recheck or if ordered by Health Physician.

Serology on last examination only.

Urinalysis

Special diagnostic tests and examinations

Patient registers in hospital office for all tests with exception of complete blood count and urinalysis.

First year students during the first nine months of program are required to pay the cost of all laboratory tests and examinations with the exception of complete blood count, urinalysis, and chest x-ray.

Affiliating students pay for all laboratory tests and examinations including complete blood counts and urinalysis, unless covered by insurance.

X_RAY

Out-patient

Fill out x-ray requisition. Form No. 530-25

Call x-ray to make appointment.

Instruct student to register in hospital office.

Send student with requisition to x-ray department at appointed time.

Infirmatory patient

See under admission activities - X-ray

Unless covered by insurance, students will pay for x-rays.

CENTRAL SUPPLY

Requisitioning of supplies for individual patient.

Make out Central Supply requisition form No. 400-79 in triplicate.

Complete by filling in patient's name, doctor's name, and infirmatory in heading.

List articles and sign name after "taken by"

Returning supplies

Items are to be accompanied by the triplicate form of the requisition which was sent out with the item.

Return as soon as possible and have them reasonably clean.

CENTRAL SUPPLY (cont'd)

Stock supplies

Order in triplicate on Form No. 400-79

The following are requisitioned to infirmary as stock supply:

Tape
 Applicators
 Tongue blades
 Safety pins
 Syringes and needles

MANAGEMENT OF ACCIDENTS

On-campus accidents

Notify Health Physician. If serious notify immediately.

If immediate emergency care is necessary, take patient to emergency room for care and treatment.

Fill out incident form and send duplicate copy to administrator and keep triplicate copy on file in School Office. Nursing Service receives one copy.

Off-campus accidents

In case student is admitted to hospital as in an auto accident, the intern may give emergency care and report to Health Physician.

Time off duty resulting from accident is not granted as sick leave. However, consideration may be given to individual cases.

DENTAL CARE

Record of dental examinations and treatment.

Reminders will be sent to students who neglect to see the dentist regularly.

Students will take their dental records to the dentist.

After a dental examination the dentist will record his findings and treatment on the dental record. The student will return the record to the Health Nurse.

Time lost resulting from dental care will be charged as an absence.

Medication

Stock medication will be supplied without cost.

Prescription of dentist will be paid by the student.

Selection of dentist

Student may choose dentist.

Suggestions may be made by Health Nurse.

TUBERCULOSIS PREVENTION AND DETECTION

All students will have an entrance, annual and terminal chest x-ray.
X-ray every three months after exposure to tuberculosis.

Pre-entrance Mantoux test.

Test negative reactors annually.

Take chest film, if positive reactors.

Arrange for sputum examination of students having histories,
or showing symptoms indicating disease.

PREVENTIVE MEDICAL SERVICE

Proper isolation technic maintained on all communicable disease cases.

On recommendation of Health Physician, the student will be isolated in the hospital for communicable diseases.

MENTAL AND PHYSICAL HYGIENE

Work, study, and living conditions should be properly regulated.

Hours of duty, including classroom instruction are not to exceed forty hours.

Mental hygiene program is carried out by Health Nurse and faculty members.

Group as well as individual guidance is included.

Psychiatric consultation is available, when it is indicated.

ENVIRONMENTAL HEALTH AND SANITATION

Kitchen, dining, general sanitation, garbage, and waste disposal should conform to standards set by local and state health department.

Residence

Provides single beds (2-4 students per room)

Bathroom and toilet facilities on each floor.

Toilet facilities provided in ratio of one to each four students.

Room inspection and supervision

General tidiness

Belongings arranged in an orderly manner.

Clothing stored in proper place.

General Cleanliness - check for

Dust

Filled ash trays

Glasses, dishes, coke bottles

Soiled dresser scarves, towels, and other linens.

Food covered and in metal containers

Hospital equipment and supplies as dishes, pans, adhesive, spreads, and other linen, scrub suits and caps returned to proper department.

Kitchen equipment.

ENVIRONMENTAL HEALTH AND SANITATION (cont'd)Fire protection

Fire drills will be scheduled at unannounced intervals. Buzzer will sound in residence. First year students will report to the Library. All other students will report to the nursing division to which they are assigned.

Elimination of fire hazards

Don't smoke in bed.
 Destroy papers.
 Use metal ash trays.
 Adequate exits and fire protection apparatus should be easily available and instruction in their use provided.

TIME ALLOWANCE FOR ILLNESSPolicies Concerning Days Lost Due to Illness

1. If a student is ill on two scheduled work days during the week, she will be given one day off. The second scheduled day off will be recorded as a day lost due to illness.

E.g.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Ill	Ill	Off	Off	Work	Work	Work

Wednesday will be recorded as a day off. Thursday will be recorded as a day lost due to illness. The student will record three days lost due to illness.

2. If a student is ill three scheduled work days or more during the week, the scheduled two days off will be counted as days lost due to illness. E.g.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Off	Off	Ill	Ill	Ill	Work	Work

Monday and Tuesday will be reported as days lost due to illness and not as days off. The student will record five days lost due to illness this week.

The Student Health Nurse will supply the information to the School Office for compiling the illness record.

Twenty-one days sick leave granted in the three year period. Sick leave is not allowed for dental care, eye examination, or pregnancy.

Sick leave is forfeited by leaving infirmary or campus without permission, when under medical care.

Illness not reported through proper channels will be charged as absent days rather than sick days.

VACATION

Scheduled for all students on each calendar year, totaling twelve weeks during the three year period.

Planned as follows:

- First year - four weeks
- Second year - four weeks
- Third year - four weeks

RECORDS AND REPORTSDaily

Record infirmary and out-patient care on Student Health Record.
Record patient visits for health purposes on student cumulative records.

Monthly

Compute monthly health expenditures and record in account book.
Check with Central Supply, Pharmacy, and the Admission Office for various expenses.
Compute monthly absence due to illness and complete the proper form.

Annual Report

Annual report of health and student welfare activities as directed by the chairman of the Faculty Organization.

Time lost due to illness
Health-cost analysis

Correspondence

Correspondence with Director of Schools of affiliates in health program.
Correspondence with prospective students and/or parents in regard to health problems and hospital insurance.
Correspondence with parents, guardians, physicians, and others.

Bookkeeping Procedure

Students admitted to the infirmary are billed by the hospital office.

Statements sent to Director of Nursing who makes notation regarding their disposition.

Director forwards these bills to Health Nurse who enters the cost in the journal and then returns it to the business office.

All health costs are recorded in the journal. Total expense and credit statement is sent to bookkeeper first day of each month.

Credits received on health bill are also shown in the journal, obtained from cashier's desk at close of each month.

CREIGHTON MEMORIAL ST. JOSEPH'S HOSPITAL

SCHOOL OF NURSING

PHILOSOPHY

The Catholic philosophy of education permeates the curriculum of the Creighton Memorial St. Joseph's Hospital School of Nursing and reflects that of the members of the religious community of the Poor Sisters of St. Francis Seraph who in the operation of their hospitals dedicate themselves to serve Christ with inexhaustible love and patience in the persons of the poor, sick, and suffering. Guided by the belief that each student is composed of body and soul, this program strives to effect her optimal personal and professional growth and development through Christo-centric education.

Nursing is a meaningful, artistic service, based on scientific principles in the personal care of the patient - physical, intellectual, emotional, social and spiritual. In its broadest meaning it includes prevention of illness, care of the sick, promotion of health, service to the community, teaching and research. It functions in cooperation with allied groups in understanding and meeting the needs of the patient and his family.

Education provides the learning experiences for development of the whole man and all his faculties, enabling him to use these endowments for the highest purpose in life to know, love and serve God. Accordingly, we believe it is the moral obligation of the school to provide guidance and counseling that is directed by the Catholic concept of the nature and dignity of man. Learning is the acquisition of new knowledge and must build upon previous learning and growth processes. The student acquires skills, knowledge, understanding and appreciation by active participation in observation, problem solving, research, the application of scientific principles to real situations and examples.

The faculty believes that such learning takes place in an academic environment wherein there is an expectation of excellence in student performance and achievement. The faculty holds that the core of nursing knowledge is achieved primarily by the student through cooperative planning with the instructor and active participation in the care of patients. In this way, the student develops qualifications essential to her role as a member of the health team.

OBJECTIVES

In keeping with the philosophy of the educational program, this school of nursing aims to develop a nurse who

Strives to acquire the knowledge wherewith to achieve her eternal destiny and has strong convictions of the significance of the spiritual values gained by performing her daily activities with a spirit of charity.

Is capable of self-direction, practices acceptable social behavior, functions as a responsible citizen and interprets her profession and its activities to the community.

Possesses the knowledge, skill and understanding necessary for safe and effective nursing in a changing environment.

Recognizes and appreciates the need for additional and continuous study to further her personal and professional contribution to society.

Understands the health team concept and the role of the nurse in satisfactory interprofessional relationships in the care of the patient.

Has the ability to function successfully in staff positions in the areas of medical, surgical, obstetric, pediatric and psychiatric nursing.

Revised 11-15-61

Adopted 11-29-61

FINANCIAL STATEMENT

1961

INCOME

	<u>PROPOSED 1961</u>	<u>ACTUAL 1961</u>	<u>PROPOSED 1962</u>
Tuition and Fees	\$ 35,000.00	\$ 32,568.02	\$ 50,000.00
Textbooks	5,500.00	5,759.55	6,000.00
Uniforms	5,000.00	5,421.06	6,000.00
Blue Cross	5,500.00	5,710.37	6,500.00
Health Fee	2,500.00	3,100.66	3,000.00
Activities	1,500.00	1,506.94	2,000.00
Service	207,000.00	183,564.74	200,000.00
Room and Board	20,000.00	22,756.68	30,000.00
Affiliate	1,000.00	818.00	1,000.00
Administration		1,098.40	3,500.00
Education		2,879.60	3,000.00
Miscellaneous	500.00	324.00	500.00
	<u>\$ 283,500.00</u>	<u>\$ 265,508.02</u>	<u>\$ 311,500.00</u>

EXPENSE

	<u>PROPOSED 1961</u>	<u>ACTUAL 1961</u>	<u>PROPOSED 1962</u>
Affiliate	\$ 1,000.00	\$ 818.00	\$ 1,000.00
Maintenance	18,000.00	18,000.00	18,000.00
Room and Board	110,000.00	111,184.36	125,000.00
Tuition and Fees	12,000.00	14,867.00	20,000.00
Health	2,500.00	4,879.34	5,000.00
Salaries	116,550.00	104,379.57	116,000.00
Blue Cross	5,550.00	5,710.37	6,000.00
Uniforms	5,000.00	4,939.96	6,000.00
Education	2,000.00	1,004.65	2,000.00
Activities	1,500.00	924.65	2,000.00
Textbooks	5,500.00	5,164.46	6,000.00
Administration	3,000.00	3,293.71	3,500.00
Agency Memberships	650.00	650.00	650.00
Miscellaneous	300.00	247.59	350.00
	<u>\$ 283,500.00</u>	<u>\$ 276,063.66</u>	<u>\$ 311,500.00</u>